■ *Original* ☐ *Amendment*

U.S. House of Representatives
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

LEGISLATIVE RESOURCE CENTER
2018 SEP -5 PM 1:42
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed**. Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Kate Stotesbery

2. a. Name of accompanying relative: _____ *or* None ■
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

3. a. Dates of departure and return: Departure: 8/11/18 Return: 8/18/18
   b. Dates at personal expense (if any): _____ *or* None ■

4. Departure city: Washington, DC Destination: Tel Aviv Return city: Raleigh, NC

5. Sponsor(s) (who paid for the trip): J Street Education Fund, Inc

6. Describe meetings and events attended: Toured historical sites, met with officials in the Israeli Ministry of Foreign Affairs, Knesset, Rabbi Aryeh Lightstone, office of UN Special Coordinator for the Middle East Peace Process, Chief Negotiator for Palestinian Authority, and others.

7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
   a. ■ a completed Sponsor Post-Travel Disclosure Form;
   b. ■ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
   c. ■ page 2 of the completed Traveler Form submitted by the employee; ***and***
   d. ■ the letter from the Committee on Ethics approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*): ■
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Kate Stotesbery DATE: 9/4/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Rep. Lloyd Doggett DATE: 9/4/18

SIGNATURE OF SUPERVISING MEMBER: Lloyd Doggett

Version date 2/2015 by Committee on Ethics

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■ *Original* ☐ *Amendment*

U.S. House of Representatives
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. ***A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): J Street Education Fund

2. Travel Destination(s): Tel Aviv, Jerusalem

3. Date of Departure: Aug. 11, 2018 Date of Return: Aug. 18, 2018

4. Name(s) of Traveler(s): Kate Stotesbery
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total *Transportation* Expenses	Total *Lodging* Expenses	Total *Meal* Expenses	*Other* Expenses (dollar amount per item and description)
Traveler	$2,123.06	$1,542.05	$750.00	$851.46 (details in addendum A)
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (*Signify statement is true by checking box*): ■

. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [signature]

Name: Jeremy Ben-Ami Title: President

Organization: J Street Education Fund

I am an officer of the above-named organization *(signify statement is true by checking box)*: ■

Address: P.O. Box 66073
Washington, DC, 20035

Telephone number: 202-448-1607

Email Address: madeleine@jstreet.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

Version date 2/2013 by Committee on Ethics

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Katherine Anne Stotesbery

2. Sponsor(s) (who will be paying for the trip): J Street Education Fund

3. Travel destination(s): Tel Aviv

4. a. Date of departure 8/11/18 Date of return: 8/18/18
   b. Will you be extending the trip at your personal expense? ☐ Yes ■ No
   If yes, dates at personal expense: _____

5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ■ No
   b. If yes:
   (1) Name of accompanying relative: _____
   (2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
   (3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No

6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (*i.e.*, travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☐ Yes ■ No
   b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ■ Yes ☐ No
   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

   As LA for Foreign Affairs, I handle a portfolio including security assistance to Israel and conflict-related human rights matters. A nuanced understanding of the Israeli-Palestinian conflict is essential.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ■ No

10. **FOR STAFF TRAVELERS:**
    TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 7/13/18

Signature of Employing Member

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form ***at least 30 days before the start date of the trip***. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): J Street Education Fund

2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (*signify that the statement is true by checking box*): ☒

3. *Check only one:* I represent that:
   a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☐ ***or***
   b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ ***or***.
   c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☒
   If "c" is checked, list the names of the additional sponsors: Len Hill Family Foundation

4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
   Kate Stotesbery (Please see addendum A for additional attendees)

5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No

6. Date of departure: Aug. 11, 2018 Date of return: Aug. 18, 2018

7. a. City of departure: Washington, DC
   b. Destination(s): Tel Aviv, Jerusalem
   c. City of return: Raleigh, NC

8. I represent that (*check one of the following*):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ ***or***
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ ***or***
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐

9. Check one of the following:
   a. I checked 8(a) or (b) above: ☒
   b. I checked 8(c) above but am not offering any lodging: ☐
   c. I checked 8(c) above and am offering lodging and meals for one night: ☐ ***or***
   d. I checked 8(c) above and am offering lodging and meals for two nights: ☐
   If "d" is checked, explain why the second night of lodging is warranted:

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (*i.e.*, an hourly description of planned activities for trip invitees) (*indicate agenda is attached by checking box*): ☒

11. Check one:
    a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify that the statement is true by checking box*): ☒ ***or***
    b. N/A – trip sponsor is a U.S. institution of higher education. ☐

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

    The J Street Education Fund (JSEF) is a non-profit organization that works to promote a nuanced understanding of the Israeli-Palestinian conflict. JSEF alone has planned this trip, chosen the list of attendees and shaped the itinerary. JSEF employees will be staffing the trip.
    The Leonard Hill Charitable Trust is a non-profit foundation that supports nonprofit educational organizations like JSEF. The Len Hill Trust has given a grant to support JSEF's education trip program (including non-Congressional trips) but it has not been involved in the planning of this trip.

13. *Answer parts a and b. Answer part c if necessary.*
    a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (Specify: _____)
    b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: _____)
    c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify that the statement is true by checking box*): ☒

15. I represent that either (*check one of the following*):
    a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ ***or***
    b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒

    If "b" is checked:
    1) Detail the cost per day of meals (approximate cost may be provided): $75
    2) Provide reason for selecting the location of the event or trip: We chose to visit Israel and the Palestinian Territory as it is important to see first-hand the complex issues related to the conflict.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

    Hotel name: David Intercontinental City: Tel Aviv Cost per night: $321
    Reason(s) for selecting: This hotel is a popular choice due to proximity, security and comfort.

    Hotel name: Inbal Hotel City: Jerusalem Cost per night: $305
    Reason(s) for selecting: This hotel is a popular choice due to proximity, security and comfort.

    Hotel name: _____ City: _____ Cost per night: _____
    Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (*signify that the statement is true by checking box*): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

☐ actual amounts ☒ good faith estimates	Total *Transportation* Expenses per Participant	Total *Lodging* Expenses per Participant	Total *Meal* Expenses per Participant
For each Member, Officer, or employee	$2,000	$1,500	$525
For each accompanying relative			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (*e.g.*, taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	Please see Addendum B	Please see Addendum B
For each accompanying relative		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:
    a. I certify that I am an officer of the organization listed below. ☒ *or*
    b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [signature]

Name: Jessica Smith

Title: Chief Operating Officer

Organization: J Street Education Fund

Address: P.O. Box 66073, Washington, DC 20035

Telephone number: 202-448-1607

Email address: madeleine@jstreet.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 4/2013 by Committee on Ethics

U.S. House of Representatives
Committee on Ethics

GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Leonard Hill Charitable Trust has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.
   ■ Yes ☐ No
2. Name of Primary Trip Sponsor: J Street Education Fund, Inc
3. I certify that my organization (*complete a or b*):
   a. ■ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. ***or***
   b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to (destination) _____ on (date) _____ that is being organized or arranged by the above-named Primary Trip Sponsor.
4. Check one:
   a. ■ My organization does not employ or retain a registered federal lobbyist or foreign agent ***or***
   b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☐
6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Patricia Gordon MD

Name: Patricia Gordon Title: Administrative Trustee

Organization: Leonard Hill Charitable Trust

Address: 400 S Beverly Dr, #420, Beverly Hills, CA 90212

Telephone number: 310. 314. 8393 Email: pgordonmd11@gmail.com

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 4/2013 by Committee on Ethics

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee

ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

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Staff Director and Chief Counsel

Donna Herbert
Director of Administration

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Chief of Staff and Counsel to the Chairwoman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

July 30, 2018

Ms. Katherine Anne Stotesbery
Office of the Honorable Lloyd Doggett
2307 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Stotesbery:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Israel,[1] scheduled for August 11 to 18, 2018, sponsored by the J Street Education Fund, with financial support from the Leonard Hill Charitable Trust.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently $390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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[1] We note that the U.S. Department of State (State Department) has issued a travel warning concerning travel to Israel, *available at* https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages/IsraeltheWestBankandGaza.html?wcmmode=disabled. You may wish to contact the State Department regarding the safety of your proposed trip.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks
Chairwoman

Theodore E. Deutch
Ranking Member

SWB/TED:tn

Addendum A

As Congressional staff, the following trip participants are asked to advise their bosses on legislation related to the issues that will be addressed on this trip surrounding the Israeli-Palestinian conflict, US foreign aid and other policies related to Middle East issues.

- Aaron Weinberg, office of Rep. Jan Schakowsky
  ***please note that Aaron will be traveling a day early to avoid flying on Shabbat. Flight costs are comparable to the group flights and he will be paying for his lodging and food during the extra time he is there.*

- Betsy Dudley, office of Rep. Steve Cohen
- Brieana Marticorena, office of Rep. Ellison
- Chris Gaspar, office of Sen. Dianne Feinstein
- Erica DiCio, office of Rep. John Yarmuth
- James Huddleston, office of Rep. Peter DeFazio
- Joe Minges, office of Rep. Ed Perlmutter
- Leslie Zelenko , office of Rep. Mark Pocan
- Yunjin Lee, office of Rep. Bonnie Watson Coleman
- Cindy Buhl, office of Rep. Jim McGovern
- Emma Mehrabi, office of Rep. Barbara Lee
- Janette Yarwood, office of Rep. Karen Bass
- Jonathan Martinez, office of Rep. Nydia Velazquez
- Kate Stotesbery, office of Rep. Lloyd Doggett
- Samantha Schifrin, office of Rep. David Price

Addendum A (Other Expenses)

Other Expenses	**$851.46**
hostess	$184.21
Hotel porterage, water, snacks on bus	$50.00
Tour Guide (Old City)	$21.41
Private meeting rooms	$131.58
guests at meals	$110.53
Danny Seidemann East Jerusalem Tour Fee	$26.32
Ron Shatzberg Security Barrier Tour Fee	$32.63
Independence Trail	$18.42
Oslo Diaries Film Screening Fee	$26.32
Rabin Center tour and entrance fee	$28.47
Machane Yehuda Tour	$44.74
Printing	$13.68
Tips for guides and bus driver	$105.26
Security + expenses	$57.89

J Street
Education Fund

Congressional Staff Delegation to Israel and the Palestinian Territory

August 11 - 18, 2018

ITINERARY

SATURDAY, AUGUST 11: TRAVEL

12:30 PM	*Flight departs DCA airport*

SUNDAY, AUGUST 12: ISRAEL – HISTORICAL NARRATIVE AND SECURITY CHALLENGES

10:15 AM	**Arrive at Ben Gurion Airport, Tel Aviv**
12:30 – 2:00 PM	**Lunch discussion – The Vision of Israel** *The modern State of Israel was born in 1948, based on an idea of reclaiming Jewish history and the Jewish people's right to self-determination. At lunch, we hear from MK Yael Cohen-Paran regarding the founding vision of Zionism that she most relates to, and we will reflect upon where we are today, and hear about her vision for the future of the State of Israel.* **Speaker:** MK Yael Cohen-Paran, Zionist Union **Location:** Rabin Center
2:00 – 2:45 PM	**Israeli-Palestinian Conflict 101 (continued)** **Speaker:** Yael Patir, J Street Israeli Director
2:45 PM	**Walk to The Institute for National Security Studies (INSS)**
3:00 – 4:00 PM	**Two-State Solution? Where do we go from here?** *This session will serve to layout Israeli strategic interests in promoting the two-state solution given the geo-strategic developments and the emerging regional reality. We will also look at the steps that can be taken to promote the two-state solution in the current political environment.* **Speaker:** Adv. Gilead Sher, Founder, Blue White Future **Location:** Institute for National Security Studies (INSS)
4:15 – 5:00 PM	**Meeting with MK Michal Rozin, Meretz**

Hear from MK Michal Rozin from the Meretz Party about her top-line issues, including separation of religion and state, asylum seekers, human rights, and democracy, as well her opinions regarding the resolution of the Israeli-Palestinian conflict.

Location: INSS

5:15 PM – 6:15 PM **Strategic Briefing: Regional Developments and Dynamics**
We will receive a strategic security briefing from the former head of the IDF's Strategic Planning Division regarding strategic trends in the Middle East and challenges and opportunities for Israel within this continuously developing region.

Speaker: Brig. Gen. (ret.) Udi Dekel, Managing Director, INSS

Location: INSS

6:15 PM **Drive to Hotel**

6:30 - 7:15 PM **Executive Time**

7:30 – 9:30 PM **Dinner with Young Israeli Social Entrepreneurs**
In this dinner, we will have the opportunity to hear from young progressive Israeli social entrepreneurs working for an end to the Israeli-Palestinian conflict and social change in Israeli society in a variety of different sectors.

Guest Speakers:
Mikhael Manekin, Israel Director, Alliance for Israel's Future
Hila Aloni Ohayon, Standing Together
Michal Gera-Margaliot, Managing Director, Israel Women's Network
Nasreen Hadad Haj-Yahya, Co-Director of the Arab-Jewish Relations Program, Israel Democracy Institute
Tomer Pines, Chair, Young Labor

Location: Goshen, 30 Nachalat Binyamin, Tel Aviv

Hotel: ***David Intercontinental Hotel*** | *12 Kaufman Street, Tel Aviv| +972-3-795-1111*

MONDAY, AUGUST 13: GOING SOUTH - GAZA

****Logistical note: We will be checking out of the hotel today. Before we meet, please (1) bring your luggage to the 2 floor to be loaded to the bus; (2) settle any additional items charged to your room at the front desk and (3) bring your passports with you.***

7:30 – 7:45 AM **Load luggage onto the bus (2 floor)**

8:00 - 9:15 AM **Breakfast: Gaza Briefing by Gisha**
Gisha is an Israeli non-profit organization that works to protect the freedom of movement of Palestinians, especially Gaza residents. In this briefing, representatives from Gisha will give their assessment of the situation in Gaza from a human-rights perspective.

Speakers:

Tania Hary, Executive Director, Gisha
Mohammed Azaiza, Gaza Field Coordinator, Gisha

Location: Library Room - 3rd Floor of the Hotel

9:15 AM **Drive down south: Israeli-Palestinian Conflict 101 (Part 2)**
En route to there will be a briefing on the bus lead by Yael Patir. The Road to Peace – an overview of peace-processes, agreements and core issues, as well as the US role in the conflict.

10:30 – 11:15 AM **Gaza Border Tour with IDF**
The security briefing by the IDF on the Gaza border will acquaint us with the major security threats Israel faces on this southern border with Gaza.

Speaker: Lt. Col. Jonathan Conricus, Head of the International Media Branch of the IDF Spokesperson's Unit

11:30 PM – 12:30 PM **Gaza Briefing by the Coordinator of Government Activities in the Territories (COGAT)**
A briefing by the IDF's Coordinator of Government Activities in the Territories regarding the humanitarian situation in Gaza and the work that Israel is conducting in order to address the needs on the ground.

Speaker: Captain Lior Schweitzer, Infrastructure Officer at the Coordination and Liaison Administration to Gaza

Location: Erez Crossing

12:45 – 1:30 PM **Lunch in Kfar Aza with Alon Schuster, Head of Sha'ar HaNegev Regional Council**

Location: Kibbutz Kfar Aza

1:30 - 2:30 PM **Tour of Kfar Aza**
On the tour of Kfar Aza, an Israeli kibbutz 3 km east of Gaza border, we will learn about daily life in the Gaza Envelope region and discuss the effects of the ongoing rocket fire as well as the recent "fire-kites" from Gaza.

Speaker: Ophir Libstein, CEO of the Kibbutz Industries Association and resident of Kfar Aza

Location: Kfar Aza

2:30 PM Drive to Jerusalem

5:00 – 6:00 PM **Briefing by the Office of the UN Special Coordinator for the Middle East Peace Process**
We will learn about UN agency work in the region, and have the opportunity to hear an analysis by the office of the Special Coordinator of the current situation on the ground and their understanding as to the appropriate actions for maintaining conditions that can be conducive for a future viable peace process.

Speaker: Nadav Greenberg, Political Affairs Officer

Location: UN Headquarters in Jerusalem

6:15 – 7:15 PM **Check-in to hotel**

7:30 – 9:30 PM **Dinner with Israeli and Palestinian Peace and Human Rights Activists**
At dinner, we will be joined by Israeli and Palestinian Peace and Human Rights leaders who will provide us with insights into the work they are doing to advance people-to-people cooperation and the protection of human rights for those affected by the ongoing Israeli-Palestinian conflict.

Guest Speakers:
Sarit Michaeli, International Advocacy Officer, B'Tselem
Bassam Aramin, International Spokesperson, Bereaved Families Forum
Dr. Gershon Baskin, Co-Founder and Co-Chairman, IPCRI
Shaqued Morag, Executive Director, Peace Now
Huda Abuarqoub, Regional Director, ALLMEP
Soulaiman Khatib, Combatants for Peace

Location: Olive and Fish, 2 Jabotinsky St, Jerusalem

Hotel: ***Inbal Hotel*** | *3 Ze'ev Jabotinsky Street , Jerusalem* | *+972-2-675-6666*

TUESDAY, AUGUST 14: ISRAELI POLITICS AND JERUSALEM

9:00 - 10:00 AM **Breakfast Briefing: Israeli Politics 101**
An introduction to the Israeli political system, including structure, political parties, and political trends.

Speaker: Boaz Rakocz, CEO & Founder, The Whistle

Location: Inbal Hotel

10:00 - 11:00 AM **Tour of the Knesset**
Learn about the Israeli parliament, the Knesset, its legislative process, structure, and operation.

11:00 - 11:45 AM **Meeting with MK Benny Begin, Likud**
Hear from MK Benny Begin about top-line issues in Israeli politics and his opinion regarding the resolution of the Israeli-Palestinian conflict.

Location: Knesset

12:30 - 1:30 PM **Meeting with the Israel Ministry of Foreign Affairs**
In this meeting, we will discuss Israel's foreign policy priorities and the relationship the MFA has with US Congress. Participants will also have the opportunity to ask questions about top-line foreign policy issues.

Speaker: Ambassador David Roet, Head of Bureau for North America Affairs

Location: Ministry of Foreign Affairs

1:30 - 2:15 PM **Lunch en route to Inbal Hotel**

2:30 - 3:30 PM **Meeting with Rabbi Aryeh Lightstone, Special Advisor to the US Ambassador to Israel**
Hear from the Special Advisor to the US Ambassador to Israel regarding US policy in the region.

Location: Inbal Hotel

3:45 - 6:30 PM **East Jerusalem Tour**
The final status of Jerusalem is considered to be one of the key issues to be negotiated in the resolution of the Israeli-Palestinian conflict. Following the 1967 war, Israel annexed all of East Jerusalem, land which is beyond the Green Line and is inhabited predominantly by Palestinians. On this tour, we will visit areas of contention in East Jerusalem and evaluate the developments in Jerusalem and their impact on a potential solution for the core issue of Jerusalem.

Guide: Daniel Seidemann, Founder, Terrestrial Jerusalem

6:45 - 7:15 PM **Visit JEST (Jerusalem Entrepreneurs Society and Technology) Hub in E. Jerusalem**
JEST is the first high-tech incubator in East Jerusalem. East Jerusalem has predominantly Arab neighborhoods and while the land was annexed by the State of Israel following the '67 war, the inhabitants have a different residency status than Palestinians living in the West Bank or Arab-Israelis living in Israel. We will hear from one of the incubator's project managers about its unique activity in cultivating high-tech initiatives and entrepreneurs from East Jerusalem.

Speaker: Rana Qutteineh, JEST Project Manager

7:30 - 9:30 PM **Dinner with Palestinian Business and Civil Society Leaders from Jerusalem**
East Jerusalem has predominantly Arab neighborhoods and while the land was annexed by the State of Israel following the '67 war, the inhabitants have a different residency status than Palestinians living in the West Bank or Arab-Israelis living in Israel. We will meet with young Palestinians from the business and non-profit sectors and learn about their personal and professional journeys and how they relate to the complexity of E. Jerusalem.

Guest Speakers:
Bashar Azzeh, Advisor to the President of PLO Planning Center
Rana Qutteineh, JEST Project Manager
Mohammad Nasser Eldeen, National Program Director for SOS Children's Villages
Dima Abumaria, Journalist

Kamel Husseini, founder of the Ellam Tam Communications and Public Relations Company in Jerusalem
Moien Odeh, Attorney and Legal expert

Location: Ambassador Hotel

Hotel: ***Inbal Hotel*** | *3 Ze'ev Jabotinsky Street , Jerusalem* | *+972-2-675-6666*

WEDNESDAY, AUGUST 15: SETTLEMENTS & SECURITY

6:30 – 8:30 AM	Buffet breakfast served at hotel
8:30 - 9:30 AM	**Introduction to Settlement and Security Barrier Tour** *In this session, we will discuss key terminology, core issues, and paths forward.* **Speaker:** Col. (res.) Ron Schatzberg, Senior Advisor, ECF (Economic Cooperation Foundation) **Location:** Inbal Hotel
9:30 – 11:30 AM	**Settlement and Security Barrier Tour** *On the ground visit to settlements and the security barrier; understanding Israel's security concerns, the legal and international ramifications of settlement expansion, as well as potential territorial and security solutions.* **Guide:** Col. (res.) Ron Schatzberg
11:30 AM-12:30 PM	**Meeting with Settlers** *We will hear first-hand personal narratives from residents from Efrat regarding their ideological and political justifications for living over the Green Line.* **Speaker:** Yitzhak Sokoloff, resident of Efrat **Location:** Efrat
12:30 PM	Drive to Hebron
1:15 - 2:00 PM	**Falafel Lunch in Hebron**
2:00 - 4:00 PM	**Walking tour of Hebron** *Hebron is a city in the West Bank that can be considered a microcosm of the Israeli-Palestinian conflict. On this walking tour of Hebron, we will visit the H2 area, see checkpoints in the city and see the Jewish settlement of Hebron.*
4:00 PM	Drive to S. Hebron Hills
4:30 - 6:30 PM	**Tour of S. Hebron Hills and Visit to the Palestinian Village of Susya** *Learn about the situation of Palestinians living in Area C of the West Bank in communities under pending demolition orders.*

6:30 – 8:00 PM	**Dinner in Susya** *At dinner, we will be joined by residents of Susya and hear firsthand about daily life and the village's pending demolition order.* **Speaker:** Nasser Nawaja, Palestinian human rights activist from Susya
8:00 PM	**Drive to Jerusalem**

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THURSDAY, AUGUST 16: PALESTINIAN POLICY AND POLITICS

6:30 – 8:30 AM	Buffet breakfast served at hotel
8:30 – 10:00 AM	**Drive to Rawabi**
10:00 – 11:30 AM	**Tour of Rawabi and meeting with Mr. Bashar Masri** *Rawabi is Palestine's first planned development community. It seeks to provide opportunities for home ownership, employment, education and leisure all in one place. We will tour the construction site and meet with the project's visionary.*
11:30 PM	**Drive to Ramallah - Seminar on the bus: Palestinian Politics 101** *This session will serve as an orientation to the Palestinian political system.*
12:30 - 2:30 PM	**Lunch with Palestinian Business Leaders** *At lunch, we will be joined by a cadre of Palestinian business leaders. We will learn about the challenges the conflict presents to business development and will have a candid discussion about the Palestinian business sector's achievements and challenges.* **Speakers:** Bashar Azzeh, Advisor to the President of PLO Planning Center Amber Amleh, Ibtekar fund. Adham Rishmawi, entrepreneur Christian Activists Daren J, Zidan, Country Manager, Paces Sarah Kuhail, GM is Al Nayzak NGO for innovation Mohamad Khateeb, Young Business Leader **Location:** Darna Restaurant, Ramallah
3:00 - 4:30 PM	**Meeting with Dr. Saeb Erekat, PLO Chief Negotiator** *We will discuss the current state of affairs in Palestine and the PLO's political interests and positions with regard to negotiations and the diplomatic resolution of the conflict.* **Location:** Ramallah
4:30 - 5:15 PM	**Walking tour of Ramallah**

Learn about the establishment of the city of Ramallah, its current political significance, the demographic composition of the city, its culture, and day-to-day life in the city.

Guide: Bashar Azzeh, Advisor to the President of PLO Planning Center

5:15 PM — Drive back to Jerusalem

6:30 - 7:30 PM — Executive time

7:45 - 9:45 PM — **Dinner and Screening of The Oslo Diaries**
We will eat dinner as we watch the new documentary, The Oslo Diaries, which provides an account of 1,100 days of secret talks between Palestinians and Israelis as told by the people who were there at the table. Using the personal diaries of both Israeli and Palestinian participants, the film provides new insights into why peace keeps failing in the longest ongoing conflict of our times. This film gives additional context to the issues we are exploring on this trip. Yael Patir will lead us in a discussion following the film regarding the lessons learned from Oslo and paths forward.

Speaker: Yael Patir, J Street Israel Director

Location: Inbal Hotel

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FRIDAY, AUGUST 17: LOOKING FORWARD

Logistical note: We will be checking out of the hotel today. Before we meet, please (1) bring your luggage to the lobby and leave it with the front desk; (2) settle any additional items charged to your room at the front desk and (3) bring your passports.

8:30 - 9:00 AM — Walk to restaurant in German Colony

9:00 – 10:15 AM — **Breakfast with Nathan Thrall, International Crisis Group**
The future of the US-Israel relationship and the potential role that the US can play in furthering the two-state solution under the current circumstances.

Location: Kafit, 36 Emek Refaim, Jerusalem

10:30 AM–11:45 PM — **Promoting a Progressive Agenda for Change**
A presentation by Israeli progressive leaders about their strategies for political change in Israel. Each leader will present the basis for their theory of change. Participants will then have the opportunity to ask questions and engage in a discussion about the benefits and challenges relating to these different strategies.

Speakers:
Dr. Avner Inbar, Co-Chair and Co-Founder, Molad
Yehuda Greenfield-Gilat, Jerusalem Municipality Council Member

Location: Molad Offices

12:15 - 1:30 PM **Tour of Machane Yehuda Market**
The city of Jerusalem has changed hands many times throughout history. Many different peoples have laid claim to the city and call it home. On this tour, we will visit the biggest market in Jerusalem and one of the largest areas where the different cultures and societies intermingle. We will see first-hand how Jerusalemites from all backgrounds live, interact and engage in commerce and will sample local produce.

1:45 - 5:00 PM **Old City of Jerusalem Walking Tour**
Jerusalem's Old City contains important religious sites for three of the world's major religions. The status of Jerusalem and its holy sites is one of the key elements of a peace negotiation. On this tour, we will learn about the history of the city and understand the importance of these sites to the three main religions in the region.

Guide: Ilan Bloch, Teaching Israel

5:00 - 5:45 PM **Executive time**

6:00 – 8:00 PM **Farewell Dinner**
Each participant will have the opportunity to share their takeaways from their experiences over the past week and discuss how this will impact their work in the United States. We will review potential opportunities for action that support a diplomatic and peaceful resolution to the Israeli-Palestinian conflict.

Location: Mona, 12 Shmuel Hanagid, Jerusalem

8:30 PM **Drive to Ben Gurion Airport**

11:10 PM *Flight departs to US*

SATURDAY, AUGUST 18: RETURN TO US

7:24 AM Flight lands at IAD

J Street
Education Fund

April 24, 2018

Kate Stotesbery
US House of Representatives
2307 Rayburn House Office Building
Washington, DC 20515

Dear Kate,

We are pleased to invite you to join a delegation of congressional staffers for an educational trip to Israel and the West Bank sponsored by the J Street Education Fund (JSEF). This trip, which will be on the ground in Israel for seven days, will depart on Friday, August 10th and return on Saturday, August 18th.

Through this trip, JSEF's Len Hill Education Program hopes to provide an opportunity for congressional staffers to achieve a more nuanced understanding of the Israeli-Palestinian conflict. The trip will enhance your knowledge of the region and the dynamics behind one of the most vexing foreign policy challenges facing the United States. In addition, it will explore the essential role of active, engaged and sustained US diplomatic leadership in bringing about a two-state solution. The program will also include:

- Meetings with senior Israeli and Palestinian Authority government officials, as well as leading non-governmental voices;
- Visits to Sderot on Israel's Gaza border and to Ramallah, in the West Bank;
- A visit to historic sites including Jerusalem's Old City;
- A briefing on Israel's security and the Iron Dome missile defense system.

This delegation enables congressional staffers to have a one-of-a-kind experience that gives a unique perspective on what is at stake in the region and how American leadership can help bring about peace.

All trip related expenses will be paid for by JSEF in compliance with the House Committee on Ethics rules. At least 30 days prior to departure, participants are responsible for submitting the "Primary Trip Sponsor Form," filled out by JSEF, as well as the "Traveler Form." If you have any questions about the rules, please contact the House Committee on Ethics. Prior to the trip, JSEF will conduct a briefing to provide background information and logistics in preparation for your visit.

I hope that you will be able to join us on in this important, thought-provoking and educational trip. If you have any questions, please contact Madeleine Cereghino at (202) 448-1607, or at madeleine@jstreet.org, at any time to discuss the details of the sponsored trip and our organization.

Sincerely,

Jeremy Ben-Ami
President
J Street Education Fund

The J Street Education Fund (JSEF) is a 501(c)(3) not-for-profit organization that does not hire or retain registered lobbyists. JSEF is a member of the J Street family of pro-Israel, pro-peace organizations.