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Original Amendment

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

U.S. House of Representatives
110th Congress

EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Employee (print or type): Jay Martin

Name of Accompanying Family Member (if any): N/A

Relationship to Employee: Spouse Child Other (specify): _____

Date of Departure and Date of Return: May 26 - May 31, 2008

Dates at Personal Expense: 0

Itinerary (cities of departure -- destination -- return): Washington, DC -- London, England -- Stockholm, Sweden -- Washington, DC

Sponsor(s) (who paid for the trip): The German Marshall Fund of the United States (GMF)

Describe meetings and events attended (attach additional pages if necessary): Please see attached

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. the Privately-Sponsored Travel Approval Form completed by the employee; and
3. the Committee on Standards' letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box):

If not, explain: _____

REHBERG

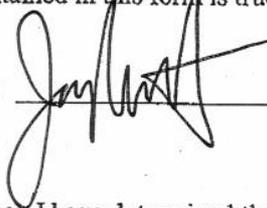
TRAVEL EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	\$2665	\$1390	\$775
For accompanying family member:	N/A	N/A	N/A

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:	\$45	Taxi
For accompanying family member:	N/A	N/A

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:



DATE: 6/12/08

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Danny Reberg

SIGNATURE OF SUPERVISING MEMBER:



DATE: 6/12/08

Jay Martin
Office of Congressman Dennis Rehberg
516 Cannon House Office Building
Washington, DC 20515

April 22, 2008

Dear Mr. Martin:

On behalf of the German Marshall Fund of the United States (GMF), I would like to invite you to participate in a congressional staff study tour to the U.K. and Sweden to learn about aid and development policy in each country.

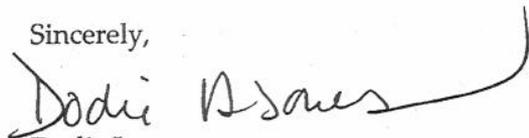
This study tour will give congressional staff the opportunity to meet with British and Swedish development officials and representatives from each government, as well as the private and nonprofit sectors. It will primarily focus on comparative aid practices and innovative development techniques within the U.S., U.K., and Sweden, and it will allow for an exchange of ideas between the congressional staff and senior officials in the U.K. and Sweden. GMF hopes to foster a dialogue between U.S. and European policymakers about improving the effectiveness of development assistance.

The tour will bring a delegation of four to five congressional staff to London and Stockholm from May 26-May 31 (four full days). The staff will spend May 27th and 28th in London and May 29th-31th in Stockholm. Jim Kolbe, former Chairman of the House Foreign Operations Subcommittee on Appropriations and GMF Senior Transatlantic Fellow, will join us for a day and half in Stockholm. Please see the attached tentative agenda.

GMF is a 501(c)3 organization incorporated in the United States as a not-for-profit organization. GMF will be the only private sponsor of this study tour. Attached is the private sponsor travel certification form for your submittal to the Ethics committee.

We hope you will be able to join us for what promises to be an exciting and informative trip.

Sincerely,



Dodie Jones

Program Officer, Congressional Relations
The German Marshall Fund of the United States

**CONGRESSIONAL STAFF STUDY TOUR
LONDON, ENGLAND AND STOCKHOLM, SWEDEN
MAY 26-MAY 31**

DELEGATION

CONTACTS:

U.S. Embassy
24 Grosvenor Square, London, W1A 2LQ, United Kingdom; Tel: [44] (0)20 7499-9000

U.S. Embassy
Dag Hammarskjölds Väg 31, SE-115 89 Stockholm, Sweden; Tel: (+46) 8 783 5300

ACCOMODATIONS:

City Inn Westminster
30 John Islip Street, London, SW1P 4DD; Tel: +44 (0)20 7630 1000

Stockholm Sheraton
Tegelbacken 6, 10123 Stockholm, Sweden; Tel: (+46) 8 412 34 00

May 26, Monday

18:00 Delegation departs the U.S., overnight flight

May 27, Tuesday

London, England

06:00 Delegation arrives in London

06:00-07:30 Travel to hotel

07:30-11:00 Check-in, breakfast, individual working period

11:00-13:30 Embassy briefing, working lunch

14:00-15:00 Meeting with Gareth R. Thomas, MP and Parliamentary Under-Secretary of State in the Department for International Development (DFID) and staff

15:00-17:00 Tour of UK Parliament

17:00-18:00 Meeting with Robin Shepherd, The Royal Institute of International Affairs, Chatham House

19:00-21:00 Working dinner with US Embassy in London

May 28, Wednesday

London, England

07:45 -08:30 Breakfast

09:00-10:00 Meeting with Justin Forsyth, UK Prime Minister's Africa adviser

10:30-11:30 Owen Barder, Director of Global Development Effectiveness, Department for International Development (DFID)

11:30-12:30 Meeting with Department for International Development (DFID) staff

13:00-14:00 Working lunch with Zahid Toress-Rahman, Business Action for Africa

14:30-15:30 Meeting with Simon Maxwell and Sheila Page, Overseas Development Institute (ODI)

16:00-17:00 Meeting with Debt, AIDS, Trade, Africa (DATA) staff

17:00 Individual working period

20:00-22:00 Working dinner with Jack Thurston, GMF Transatlantic Fellow and former UK Agriculture Ministry development staff

May 29, Thursday

Stockholm, Sweden

08:00-10:00 Flight to Stockholm

10:00-11:00 Travel and hotel check-in

12:00-13:30 Embassy Brief, working lunch

14:00 -15:00 Meeting with Eurodad's Swedish Counterparts (non-profit)

15:30-16:30 Meeting with the Swedish National Board of Trade staff

16:30-17:30 Meeting with Roger Garman, International Finance Corporation (IFC), ESMID

19:00-21:00 Working dinner with Jim Kolbe, GMF Senior Transatlantic Fellow and former Chairman of the Foreign Operations Subcommittees on Appropriations

May 30, Friday

Stockholm, Sweden

08:00-09:00 Breakfast

09:30-10:30 Meeting with Gunilla Carssonl Swedish Development Minister, Swedish International Development Cooperation Agency (SIDA)

10:30-11:30 Meeting with Hakan Malmquist, Swedish International Development Cooperation Agency (SIDA)

12:00-13:30 Working lunch with Mats Hårsmar, Chief Analyst at the Division for Development Policies at MFA, Swedish International Development Cooperation Agency (SIDA)

14:00-15:00 Meeting with Swedish Member of Parliament and staff

15:00-17:00 Exchange with Swedish parliament staff, Cultural Tour of Stockholm

17:30-18:30 Individual working period

19:00-21:30 Working dinner with US Embassy in Stockholm

May 31, Saturday

13:00 Delegation departs for Washington, DC

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): The German Marshall Fund of the United States (GMF)

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box):
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box):
4. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Please see attached.

6. Dates of travel: May 26 - May 31, 2008
7. Cities of departure - destination - return: Washington, DC -- London, England -- Stockholm, Sweden --
Washington, DC
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box):
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: or
 - b. Two-nights' lodging and meals are being offered:If "b" is checked, explain why the second night is warranted: _____

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify "yes" by checking box*):
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: GMF is responsible for the selection and recruitment of participants, and for all aspects of the organization of this study tour.
-
13. Describe each sponsor's organizational interest in the purpose of the trip: GMF seeks to strengthen understanding and awareness between the U.S. and Europe. This study tour works toward this goal by bringing congressional staff and European officials together to discuss how to cooperate better on aid policy.
-
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (*i.e.*, a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Economy class air transportation will be provided on commercial aircraft.
-
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify "yes" by checking box*):
16. I represent that either (*check one of the following*):
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*
 - The trip involves events that are arranged or organized *specifically with regard* to congressional participation:
 If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \$175/day
-
17. Reason for selecting the location of the event or trip: London and Stockholm were selected because the governments of the UK and Sweden are at the forefront of advancing innovations in development/aid policy.
18. Name of hotel or other lodging facility: City Inn Westminster, London; Sheraton Hotel, Stockholm
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$300/night at City Inn in London; \$355/night at Sheraton in Stockholm
20. Reason(s) for selecting hotel or other lodging facility: Proximity to Parliament buildings in each city.
-

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$2800	\$1310	\$700
For each accompanying family member	N/A	N/A	N/A

	<i>Other</i> Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	N/A	N/A
For each accompanying family member	N/A	N/A

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (*signify "yes" by checking box*):

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Dodie A Jones

Name and title: Dodie Jones, Program Officer

Organization: The German Marshall Fund of the United States (GMF)

Address: 1700 18th Street NW, Washington, DC 20009

Telephone number: 202 683 2629

Fax number: 202 265 1662

Email Address: DJones@gmfus.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

Private Sponsor Travel Certification
Item 5 addendum: House Invitees

Jennifer Goedke – Legislative Director, Rep. Lynn Woolsey

Shelly Stoneman – Legislative Director, Rep. Steven Rothman

Jay Martin – Deputy Chief of Staff, Rep. Dennis Rehberg

These staffers were invited because of their expertise and interest in development and foreign aid issues, which are the focus of this study tour.

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers and Employees
(submit directly to the Committee)

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.

1. Name of Member, officer or employee (traveler): Jay Martin

2. Sponsor(s) (who will be paying for the trip): German Marshall Fund

3. Travel destination(s): London and Stockholm

4. a. Dates of travel: May 26-31, 2008
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____

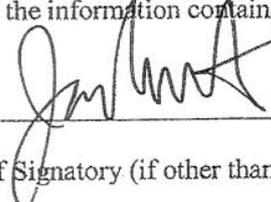
5. a. Name of accompanying family member (if any): None
b. Relationship to Member/Officer: Spouse Child Other (specify): _____

6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? Yes No
b. If yes, check one of the following:
(1) Approval for one-night's lodging and meals is being requested: or
(2) Approval for two-nights' lodging and meals is being requested:
If "(2)" is checked, explain why the second night is warranted: _____

7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box):

8. Explain why participation in the trip is connected to your official or representational duties:
Development/aid policy before the Appropriations Committee.

9. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: Denny Rehberg

Office address: 516 Cannon House Office Building

Phone number: 53211

Email address: jay.martin@mail.house.gov

NOTE: You must complete the contact information fields above, as Committee staff may need contact you if additional information is required.

**FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.



Signature of Employing Member

Date: 4-25-08

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 9/2007 by Committee on Standards of Official Conduct

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SUITE HT-2, THE CAPITOL
(202) 225-7103

ONE HUNDRED TENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515-6328

May 1, 2008

Mr. Jay Martin
Office of the Honorable Denny Rehberg
516 Cannon House Office Building
Washington, DC 20515

Dear Mr. Martin:

Pursuant to House Rule XXV, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to London, England and Stockholm, Sweden scheduled for May 26 to 31, 2008 sponsored by the German Marshall Fund of the United States.

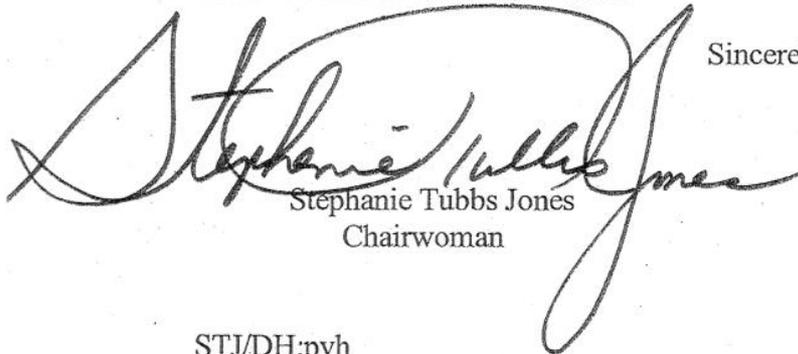
You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of that statement.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act, gifts "of minimal value [currently \$335] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of \$335 received from a foreign government must, within 60 days of acceptance, be turned over to the Clerk of the House and disclosed on a Form for Disclosing Gifts from Foreign Governments.

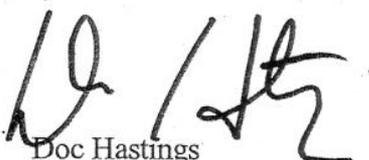
Mr. Jay Martin
May 1, 2008
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Stephanie Tubbs Jones
Chairwoman



Doc Hastings
Ranking Republican Member

STJ/DH:pvh