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U.S. House of Representatives
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES 110th Congress

**EMPLOYEE
POST-TRAVEL DISCLOSURE FORM**

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Employee (print or type): Jennifer Healy

Name of Accompanying Family Member (if any): _____

Relationship to Employee: Spouse Child Other (specify): _____

Date of Departure and Date of Return: 2/21/08 to 2/22/08

Dates at Personal Expense: _____

Itinerary (cities of departure - destination - return): Washington DC - Baltimore, MD.
Washington, DC

Sponsor(s) (who paid for the trip): Alliance for Health Reform, Catholic Health Association, the Commonwealth Fund

Describe meetings and events attended (attach additional pages if necessary): see attached agenda

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. the Privately-Sponsored Travel Approval Form completed by the employee; and
3. the Committee on Standards' letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box):

If not, explain: _____

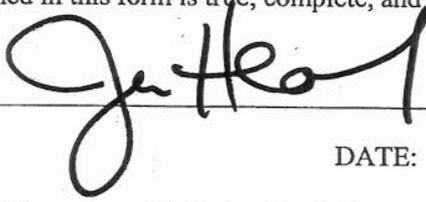
Thank you

TRAVEL EXPENSES:

| | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses |
|---------------------------------|-------------------------------|------------------------|---------------------|
| For employee: | | \$199 | \$104 |
| For accompanying family member: | | | |

| | Other Expenses (dollar amount) | Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.) |
|---------------------------------|--------------------------------|---|
| For employee: | \$4.46 | tote bag |
| For accompanying family member: | | |

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:  DATE: 3/11/08

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Rep. Sam Johnson
 SIGNATURE OF SUPERVISING MEMBER: 
 DATE: 3/11/08

Version date 4/2007 by Committee on Standards of Official Conduct



2008 HEALTH POLICY RETREAT FOR SENIOR CONGRESSIONAL STAFF
Friday, February 22, 2008
Marriot Waterfront
Baltimore, MD

AGENDA

- 7:45-8:15 am Registration/Coffee and Bagels
- 8:15 am WELCOME
- 8:30 am IS THE FUTURE OF MEDICARE NIGH?
- 9:45 am EMPLOYER SPONSORED COVERAGE: SHORE IT UP OR SHIP IT OUT?
- 11:00 am BREAK
- 11:15 am ORGANIZING DELIVERY SYSTEMS TO IMPROVE QUALITY
- 12:25-1:15 pm LUNCH
- 1:15 pm INSURANCE MARKET REFORM: FEDERAL AND STATE ROLES
- 2:30 pm BREAK
- 2:45 pm CAN WE CAN CONTAIN COSTS WHILE IMPROVING QUALITY?
- 4:00 CONCLUDING COMMENTS AND ADJOURN

**U.S. House of Representatives
Committee on Standards of Official Conduct**

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): Catholic Health Association

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box):
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box):
4. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Please see attached list

6. Dates of travel: Thursday, February 21, 2008 and Friday, February 22, 2008

7. Cities of departure -- destination -- return: Departure - Washington, DC; Destination - Baltimore, Maryland;
Return - Washington, DC

8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box):
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: or
 - b. Two-nights' lodging and meals are being offered:If "b" is checked, explain why the second night is warranted: _____

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify "yes" by checking box*):
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: The Alliance, CHA, and The Commonwealth Fund formulate the agenda, and choose appropriate speakers. The Alliance and Commonwealth search for supplemental materials. The Alliance and CHA also coordinate... (see attached page)
13. Describe each sponsor's organizational interest in the purpose of the trip: The Alliance, a non-partisan non-profit, serves to provide leaders with an unbiased source of information so they can understand the roots of the nation's health care problems and the trade-offs posed by competing... (see attached page)
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (*i.e.*, a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Transportation is not provided.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify "yes" by checking box*):
16. I represent that either (*check one of the following*):
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*
 - The trip involves events that are arranged or organized *specifically with regard* to congressional participation:
 If "b" is checked, detail the cost per day of meals (approximate cost may be provided): Dinner: \$52.00; Breakfast: \$26.00; Lunch: \$26.00
17. Reason for selecting the location of the event or trip: Proximity to DC (location of the Alliance and CHA offices) and New York City (location of The Commonwealth Fund). Baltimore is easily (see attached page)
18. Name of hotel or other lodging facility: Marriott Baltimore Waterfront
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$199
20. Reason(s) for selecting hotel or other lodging facility: The hotel's meeting function space is large enough to accomodate the unusual space and audio visual requirements, and the excellent reputation of the hotel's conference management services.

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

| | | | |
|---|--|---|--|
| <input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates | Total <i>Transportation</i> Expenses per Participant | Total <i>Lodging</i> Expenses per Participant | Total <i>Meal</i> Expenses per Participant |
| For each Member, Officer, or employee | \$0 | \$199 | \$104 |
| For each accompanying family member | | | |

| | | |
|---------------------------------------|---------------------------------------|--|
| | <i>Other</i> Expenses (dollar amount) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
| For each Member, Officer, or employee | \$4.46 | Tote bag |
| For each accompanying family member | | |

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (*signify "yes" by checking box*):

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Ed Howard

Name and title: Ed Howard, Executive Vice President

Organization: Alliance for Health Reform

Address: 1444 I Street NW, Suite 910 Washington, DC 20005

Telephone number: (202) 789-2300

Fax number: (202) 789-2233

Email Address: edhoward@allhealth.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
 U.S. House of Representatives
 HT-2, The Capitol
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)
 (202) 226-7172 (fax for travel approvals)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
Continued Answers, Questions 12, 13, and 17

12. ...the lodging, travel, and event management for the conference.
13. ...proposals for change. The Commonwealth Fund is a private foundation that supports independent research on health and social issues and makes grants to improve health care practice and policy. CHA remains dedicated to serving the nation's Catholic health care organizations and supporting the strategic directions of mission, ethics, and advocacy. The conference provides an opportunity for staff members from both House and Senate and from both parties to learn more about timely health policy topics, in informal, off-the-record sessions with a select group of health policy experts from a wide variety of perspectives. There is also ample opportunity for interchange among Congressional staff in attendance. The event aims to educate, not to advance any political or ideological position.
17. ...accessible by train for Congressional staff members.