

2007 SEP 27 PM 3: 36

Original  Amendment

OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**U.S. House of Representatives  
110<sup>th</sup> Congress**

**EMPLOYEE  
POST-TRAVEL DISCLOSURE FORM**

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Employee (print or type): Wyndee Parker

Name of Accompanying Family Member (if any): n/a

Relationship to Employee:  Spouse  Child  Other (specify): \_\_\_\_\_

Date of Departure and Date of Return: September 6 - September 7

Dates at Personal Expense: n/a

Itinerary (cities of departure – destination – return): DC-NYC-DC

Sponsor(s) (who paid for the trip): NYU School of Law/Brennen Center

Describe meetings and events attended (attach additional pages if necessary): \_\_\_\_\_

Conference on National Security

Attached to this form are EACH of the following (*signify "yes" for each item by checking the corresponding box*):

1.  the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2.  the Privately-Sponsored Travel Approval Form completed by the employee; *and*
3.  the Committee on Standards' letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (*signify "yes" by checking box*):

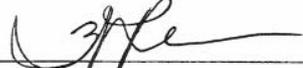
If not, explain: \_\_\_\_\_

**TRAVEL EXPENSES:**

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	\$330.00	\$235.00	\$40.00
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:	none/ did not request re <input checked="" type="checkbox"/>	
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE: 

DATE: 9/27/07

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Rep. Silvestre Reyes

SIGNATURE OF SUPERVISING MEMBER: 

DATE: \_\_\_\_\_

*Version date 4/2007 by Committee on Standards of Official Conduct*

STEPHANIE TUBBS JONES, OHIO  
CHAIRWOMAN  
GENE GREEN, TEXAS  
LUCILLE ROYBAL-ALLARD, CALIFORNIA  
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CHIEF COUNSEL/STAFF DIRECTOR  
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COUNSEL TO THE CHAIRWOMAN

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TODD UNGERCHT  
COUNSEL TO THE RANKING  
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL  
(202) 225-7103

ONE HUNDRED TENTH CONGRESS

# U.S. House of Representatives

COMMITTEE ON STANDARDS OF  
OFFICIAL CONDUCT

Washington, DC 20515-6328

September 5, 2007

Ms. Wyndee Parker  
House Permanent Select Committee on Intelligence  
H405, The Capitol  
Washington, DC 20515

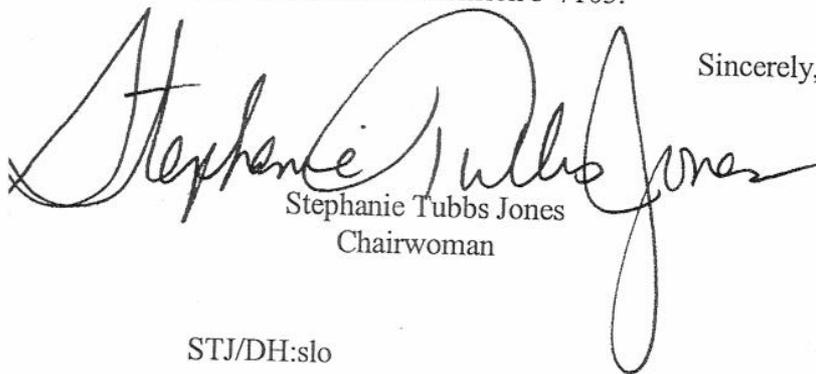
Dear Ms. Parker:

Pursuant to House Rule XXV, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to New York City, New York scheduled for September 6 to 7, 2007 sponsored by the Brennan Center for Justice at New York University School of Law and the American Constitution Society for Law and Policy.

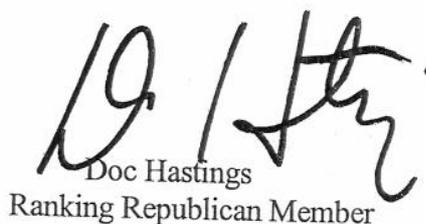
You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Privately-Sponsored Travel Approval Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$305 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Stephanie Tubbs Jones  
Chairwoman



Doc Hastings  
Ranking Republican Member

STJ/DH:slo

U.S. House of Representatives  
Committee on Standards of Official Conduct

**PRIVATELY-SPONSORED TRAVEL APPROVAL FORM**  
**For Members, Officers and Employees**  
**(submit directly to the Committee)**

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

*Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 226-7172.*

1. Name of Member, officer or employee (traveler): Wyndee Parker
  
2. Sponsor(s) (who will be paying for the trip): New York University  
\_\_\_\_\_
  
3. a. Dates of travel: September 6, 2007 - September 7, 2007  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
  
4. If travel is for participation a one-day event (per trip sponsor question 10), check one of the following:
  - a. Approval for one-night's lodging and meals is being requested:  or
  - b. Approval for two-nights' lodging and meals is being requested:If "b" is checked, explain why the second night is warranted: \_\_\_\_\_  
\_\_\_\_\_
  
5. Travel destination(s): New York
  
6. Explain why participation in the trip is connected to your official or representational duties:  
Conference focuses on exclusively on national security and will feature experts in the field. The panel  
I have been asked to moderate will focus on the role of the legislative branch in national security policy.
  
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (signify "yes" by checking box):

8. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): N/A

For staff, name of employing Member/Committee: House Permanent Select Committee on Intelligence

Office address: H 405, The Capitol

Phone number: 202-226-5013

Email address: wyndee.parker@mail.house.gov

Committee staff may contact you if additional information is required.

**FOR STAFF:  
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

  
Signature of Employing Member

Date: 5 Sep 2007

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct  
U.S. House of Representatives  
HT-2, The Capitol  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)  
(202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

U.S. House of Representatives  
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM  
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): Brennan Center for Justice at NYU School of Law and American Constitution Society for Law and Policy (ACS)
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box):
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box):
4. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Wyndee Parker, Deputy Staff Director and Counsel of U.S. House of Representatives Permanent Select Committee on Intelligence, "Building Freedom, Building Security" conference moderator
6. Dates of travel: Thursday, September 6, 2007 to Friday, September 7, 2007
7. Cities of departure - destination - return: Washington, D.C. - New York - Washington, D.C.
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box):
9. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  or
  - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent:  or
  - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
  - a. One-night's lodging and meals are being offered:  or
  - b. Two-nights' lodging and meals are being offered:If "b" is checked, explain why the second night is warranted: \_\_\_\_\_

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box):
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: Brennan Center for Justice based in New York and is organizing conference and doing most of the logistical and substantive planning; ACS helping with planning but based in Washington, D.C.
13. Describe each sponsor's organizational interest in the purpose of the trip: to have knowledgeable individual moderate conference panel on building checks and balances in national security and the role of Congress
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: travel from Washington, D.C. to New York and back on Amtrak train, Acela Express, business-class
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box):
16. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or
- b. The trip involves events that are arranged or organized specifically with regard to congressional participation:
- If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_
17. Reason for selecting the location of the event or trip: Brennan Center for Justice based in New York and event organized without regard to congressional participation
18. Name of hotel or other lodging facility: Washington Square Hotel
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$235.00
20. Reason(s) for selecting hotel or other lodging facility: located close to conference location and availability

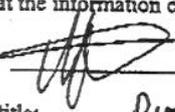
21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$ 330.00	\$ 235.00	\$ 40.00
For each accompanying family member	—	—	—

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$40.00	local, ground transportation (Taxis)
For each accompanying family member	—	—

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box):

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name and title: Director, Liberty & National Security Project

Organization: Brennan Center for Justice

Address: 161 Avenue of the Americas, 12th Floor

Telephone number: 212-998-6730

Fax number: 212-995-4550

Email Address: a212.huq@nyu.edu

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct  
 U.S. House of Representatives  
 HT-2, The Capitol  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)  
 (202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

# BUILDING FREEDOM, BUILDING SECURITY: AMERICA'S CHALLENGE FOR THE NEXT FIVE YEARS LIBERTY AND NATIONAL SECURITY CONFERENCE

## AGENDA

**Thursday, September 6, 2007**

7:00 – 9:45 PM Travel from Washington, D.C., Union Station to New York, Penn Station

9:45 – 10:30 PM Local Travel from Penn Station to hotel, Washington Square Hotel, located at 103 Waverley Place, between Sixth Avenue and MacDougal Streets in New York City's Greenwich Village

**Friday, September 7, 2007**

**New York University School of Law • 40 Washington Square South**

8:30 – 9:00 AM Local travel from Washington Square Hotel, located at 103 Waverley Place, between Sixth Avenue and MacDougal Streets in New York City's Greenwich Village to 40 Washington Square South

9:00–10:00 AM

**Opening Remarks**

Michael Waldman, *Brennan Center for Justice at New York University School of Law*;  
Lisa Brown, *American Constitution Society for Law and Policy*

**Opening Comments By**

Senator Gary Hart and Governor Thomas Kean

10:00–11:15 AM

**Definitions and Priorities: The Challenge of Counterterrorism**

Moderator: Senator Gary Hart, with Hady Amr, *Brookings Institution*; Judge James E. "Jamie" Baker, *Court of Appeals for the Armed Forces*; Louise Richardson, *Radcliffe Institute for Advanced Study*; Ian Shapiro, *Yale University*

11:30 AM–12:45 PM

**The Challenges of Gathering Intelligence and Conducting Investigations**

Moderator: James Johnson, *Debevoise & Plimpton LLP and Brennan Center for Justice*, with Milt Bearden, *Retired CIA Officer*; Kate Martin, *Center for National Security Studies*; Deborah Pearlstein, *Woodrow Wilson School for Public and International Affairs*

1:00–2:00 PM

**Lunchtime Speaker**

*Invited: Major General John Batiste*

2:15–3:30 PM

**The Will to Justice: Prosecuting Suspected Terrorists**

Moderator: Governor Thomas Kean, with Judge Kenneth M. Karas, *United States District Judge for the Southern District of New York*; Stephen J. Schulhofer, *NYU School of Law*; Khurram Wahid, *Wahid, Vizcaino & Maher LLP*

3:45–6:00 PM

**Building Checks and Balances for National Security Policy: The Role of Congress**

**Co-Sponsors: The Brennan Center for Justice at New York University School of Law**  
**www.brennancenter.org • The American Constitution Society for Law and Policy • www.acslaw.org**

BUILDING FREEDOM, BUILDING SECURITY:  
AMERICA'S CHALLENGE FOR THE NEXT FIVE YEARS  
LIBERTY AND NATIONAL SECURITY CONFERENCE

Moderator: Wyndee Parker, *U.S. House of Representatives Permanent Select Committee on Intelligence*,  
with Farhana Khera, *Muslim Advocates and National Association of Muslim Lawyers*; Alasdair S. Roberts,  
*Maxwell School of Citizenship and Public Affairs at Syracuse University*; Suzanne Spaulding, *Bingham  
Consulting Group*

5:00–5:30 PM

**Closing Remarks**

Senator Gary Hart and Governor Thomas Kean

5:30–6:30 PM

**Cocktail Reception for Conference Participants**

6:15 – 7:00 PM Travel from 40 Washington Square South to Penn Station

7:00 – 9:45 PM Travel from New York, Penn Station to Washington, D.C., Union Station