

Original Amendment

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

2013 AUG 29 PM 2: 09

MEMBER / OFFICER POST-TRAVEL DISCLOSURE FORM

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with House Rule 25, clause 5, you must **complete this form and file it with the Clerk of the House, B-106 Cannon House Office Building, within 15 days after travel is completed.** Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Congressman Mo Brooks
2. a. Name of accompanying relative: Martha Brooks *or* None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 08/16/13 Return: 08/18/13
b. Dates at personal expense: _____ *or* None
4. Departure city: Huntsville, AL Destination: Point Clear, AL Return city: Huntsville, AL
5. Sponsor(s) (who paid for the trip): Business Council of Alabama
6. Describe meetings and events attended (attach additional pages if necessary): Conference where constituents
can tell the Alabama delegation what is important to AL's business industry
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the Member or officer; *and*
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (*Signify that statement is true by checking box*):
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER:



DATE: 08/29/2013

**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

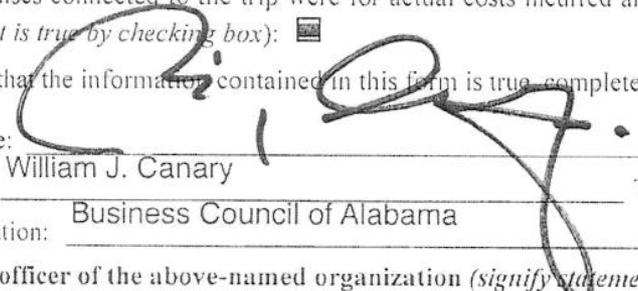
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Business Council of Alabama
2. Travel Destination(s): Fairhope, Alabama
3. Date of Departure: August 16, 2013 Date of Return: August 18, 2013
4. Name(s) of Traveler(s): Mo and Martha Brooks
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	N/A	529.88	259.36	240.64 (Registration (minus meals))
Accompanying Relative	N/A	0	259.36	0

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 
 Name: William J. Canary Title: President and CEO
 Organization: Business Council of Alabama

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 2 North Jackson Street
Montgomery, Alabama 36104

Telephone number: 334-834-6000

Email Address: billyc@bcatoday.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Congressman Mo Brooks
2. Sponsor(s) (who will be paying for the trip): Business Council of Alabama
3. Travel destination(s): Point Clear, Alabama
4. a. Date of departure 08/16/13 Date of return: 08/18/13
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: Martha Brooks
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (*i.e.*, travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
Congressman will be speaking at the Governmental Affairs conference and attending a dinner with other members of the Alabama congressional delegation.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 7/22/13

Mo Brooks

Signature of Employing Member

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
Business Council of Alabama
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
U.S. Reps. Robert Aderholt, Spencer Bachus, Martha Roby, Mike Rogers, and Terri Sewell - the entire Alabama delegation is invited. see attached
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: August 16, 2013 Date of return: August 18, 2013
7.
 - a. City of departure: _____
 - b. Destination(s): Point Clear, Alabama
 - c. City of return: _____
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): *or*

b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air Rail Bus Car Other (Specify: _____)

b. Class of travel: Coach Business First Charter Other (Specify: _____)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____

2) Provide reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: The Grand Hotel City: Point Clear Cost per night: 264.99

Reason(s) for selecting: Annual Conference held at same hotel each year

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee		\$529.98	\$259.36
For each accompanying relative			\$259.36

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$272.71	Registration fee (minus cost of meals) plus conference giveaways
For each accompanying relative	\$0	Spouse registration fee covers cost of meals

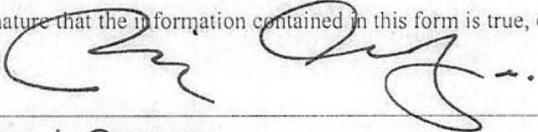
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: William J. Canary

Title: President and CEO

Organization: Business Council of Alabama

Address: P.O. Box 76, Montgomery, AL 36101-0076

Telephone number: 334-834-6000

Email address: billyc@bcatoday.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Primary Trip Sponsor Form (continued)

4. The Business Council of Alabama represents nearly three-quarters of a million working Alabamians through its member companies and local chambers of commerce. This annual conference at The Grand Hotel brings BCA members, representing Alabama business of all sectors and sizes together with their local, state and federal elected officials. Each member of Alabama's congressional delegation was invited to attend the conference to hear from their constituents what is important to Alabama's business community.

K. Michael Conaway, Texas
Chairman
Linda T. Sánchez, California
Ranking Member

Charles W. Dent, Pennsylvania
Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Susan W. Brooks, Indiana

Pedro R. Pierluisi, Puerto Rico
Michael E. Capuano, Massachusetts
Yvette D. Clarke, New York
Ted Deutch, Florida



ONE HUNDRED THIRTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Daniel A. Schwager
Staff Director and Chief Counsel

Joanne White
Administrative Staff Director

Jackie M. Barber
Counsel to the Chairman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

August 1, 2013

The Honorable Morris "Mo" Brooks
U.S. House of Representatives
1230 Longworth House Office Building
Washington, DC 20515

Dear Colleague:

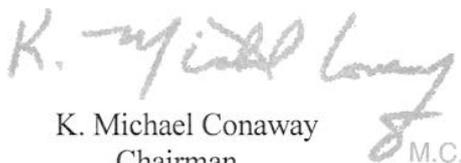
Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Point Clear, Alabama, scheduled for August 16 to 18, 2013, sponsored by the Business Council of Alabama. We note that you will not be reimbursed for transportation expenses.

Committee travel regulations require that, for any trip leaving on or after April 1, 2013, you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, given the newness of the rule, we are approving your current request. However, any future requests should adhere to the 30-day requirement.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$350 from a single source on Schedule VII of your annual Financial Disclosure Statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,


K. Michael Conaway
Chairman


Linda T. Sánchez
Ranking Member

KMC/LTS:wfs

**BCA Chairman Carl Jamison,
First Vice Chairman Fred McCallum**

and

BCA President and CEO William J. Canary

invite you to join them for
the Business Council of Alabama's



BCA 2013
Leadership Dinner

honoring Alabama's Congressional Delegation:

U.S. Senator **Jeff Sessions**

U.S. Senator **Richard Shelby**

U.S. Representative **Robert B. Aderholt**

U.S. Representative **Spencer Bachus**

U.S. Representative **Mo Brooks**

U.S. Representative **Martha Roby**

U.S. Representative **Mike D. Rogers**

U.S. Representative **Terri Sewell**

Saturday, August 17, 2013

7:30 P.M.

**Grand Hotel Marriott Resort,
Golf Club and Spa**

Lagoon Room

Please respond to Susan Carothers at
susanc@bcatoday.org by Friday, August 2.



**BUSINESS COUNCIL
OF ALABAMA**

334.834.6000 | bcatoday.org



M. NATIONAL ASSOCIATION OF
Manufacturers



BCA 2013

Connect at the Point

BCA 2013, featuring political analyst and columnist Charlie Cook and *New York Times* bestselling author Michael Hyatt, will be August 16-18 at the Grand Hotel in Point Clear, Alabama.

This long-standing conference, which routinely attracts more than 500 guests, is always a favorite summertime gathering for lawmakers, business leaders and governmental affairs professionals. The weekend provides a unique networking opportunity to discuss politics and policy with friends and colleagues in a beautiful, informal and relaxed setting.

In addition to breathtaking bayside surroundings, a reception, a golf tournament and superb food, we promise a world-class conference of both current topics of interest and outstanding, nationally relevant speakers.

Conference Schedule:

Friday, August 16th

BCA Leadership Meetings

6:00 p.m. - Opening Reception

Saturday, August 17th

7:30 a.m. Breakfast featuring Political Analyst and Columnist, Charlie Cook

10:00 a.m. 2013 BCA Governmental Affairs Meeting featuring Governor Robert Bentley and special guest, *New York Times* Bestselling Author and former Chairman and CEO of Thomas Nelson Publishers, Michael Hyatt

12:30 p.m. Golfers' Luncheon

1:30 p.m. Golf Tournament

7:30 p.m. Leadership Dinner honoring Alabama's Congressional Delegation

Sunday, August 18th

8:30 a.m. Interdenominational Service featuring former soccer player for the LSU Tigers, Mo Isom

9:00 a.m. Closing Breakfast