U.S. House of Representatives
Committee on Ethics

MEMBER / OFFICER POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer’s official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer’s annual Financial Disclosure Statement. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-106 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Ted Poe

2. a. Name of accompanying relative: ____________________________________________________________________________ or None □
   b. Relationship to Traveler: □ Spouse □ Child □ Other (specify): ____________________________________________________________________________

   b. Dates at personal expense: ____________________________________________________________________________ or None □


5. Sponsor(s) (who paid for the trip): Organization of Iranian American Communities

6. Describe meetings and events attended (attach additional pages if necessary): Spoke as one of keynote speakers at the conference and met with the President of OIAC

7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
   a. □ a completed Sponsor Post-Travel Disclosure Form;
   b. □ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
   c. □ page 2 of the completed Traveler Form submitted by the Member or officer; and
   d. □ the letter from the Committee on Ethics approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the sponsor’s agenda. (Signify that statement is true by checking box): □
   b. If not, explain: ____________________________________________________________________________

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER: ____________________________________________________________________________

DATE: 7.2.2013

Version date 2/2013 by Committee on Ethics
**U.S. House of Representatives**  
**Committee on Ethics**  

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee’s travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. **Sponsor(s) (who paid for the trip):**  
   Organization of Iranian American communities (OIAC)

2. **Travel Destination(s):**  
   Villepiante, France

3. **Date of Departure:** 6/21/2013  
   **Date of Return:** 6/23/2013

4. **Name(s) of Traveler(s):**  
   Ted Poe
   (NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
<th>Other Expenses (dollar amount per item and description)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traveler</td>
<td>$10,099.00</td>
<td>$682.00</td>
<td>$218.00</td>
<td></td>
</tr>
<tr>
<td>Accompanying Relative</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. All expenses connected to the trip were for actual costs incurred and not a per diem or lump sum payment. (*Signify statement is true by checking box): ☑️

   I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

   **Signature:**  
   **Ross Amin**  
   **Vice Chairman**

   **Organization:**  
   Organization of Iranian American Communities (OIAC)

   **I am an officer of the above-named organization (signify statement is true by checking box):** ☑️

   **Address:**  
   2020 Pennsylvania, Ave, NW, Suite 201  
   Washington, DC 20006

   **Telephone number:**  
   (916) 600-7020

   **Email Address:**  
   Ross.Amin@oiac.org

   Committee staff may contact the above-named individual if additional information is required.

   If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

*Version date 2/2013 by Committee on Ethics*
U.S. House of Representatives  
Committee on Ethics  

TRAVELER FORM

1. Name of Traveler: Ted Poe

2. Sponsor(s) (who will be paying for the trip): Organization of Iranian American Communities (OIAC) Inc.

3. Travel destination(s): Paris, France

4. a. Date of departure: 6/21/2013  
   Date of return: 6/23/2013

   b. Will you be extending the trip at your personal expense? □ Yes  ■ No

      If yes, dates at personal expense:

5. a. Will you be accompanied by a relative at the sponsor’s expense? □ Yes  ■ No

   b. If yes:

      (1) Name of accompanying relative:

      (2) Relationship to traveler: □ Spouse  □ Child  □ Other (specify):

      (3) Accompanying relative is at least 18 years of age: □ Yes  □ No

6. a. Did the trip sponsor answer “yes” to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? □ Yes  ■ No

   b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ■ Yes  □ No

   NOTE: The agenda should show the traveler’s individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler’s individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

   Due to Congressman Poe’s role on the Foreign Affairs Committee he has become very involved in the OIAC’s efforts and is working to help their cause.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? □ Yes  ■ No

10. FOR STAFF TRAVELERS:  
    TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

   ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

   I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee’s official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

   Date: __________________________  ■ Signature of Employing Member
U.S. House of Representatives
Committee on Ethics

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip):
   Organization of Iranian American Communities (OIAC) Inc.

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☑

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☑

4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☑ No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Attachment # 2

6. Dates of travel: June 21, 2013 (departure) - June 23 (return), 2014


8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☑

9. I represent that (check one of the following):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
   b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☑
   c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations. ☑

10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
    a. One-night's lodging and meals are being offered: ☐ or
    b. Two-nights' lodging and meals are being offered: ☑ Travel is to a foreign destination re of travel, and duration of the one-day event will make impractical a return flight the
11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box): ☑

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: The private sponsor is co-organizer of the event and will organize all of the travel. The private sponsor shares goals that will be addressed as the main topics of discussion by the speakers.

13. Describe each sponsor's organizational interest in the purpose of the trip: The mission of the private sponsor is consistent with those that will be the main topics of discussion at the event.

14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Air travel to the event location will be provided via commercial carrier and will be in "business class" seats.

15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box): ☑

16. I represent that either (check one of the following):
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☑ or
   b. The trip involves events that are arranged or organized specifically with regard to congressional participation: ☐

   If "b" is checked, detail the cost per day of meals (approximate cost may be provided):

17. Reason for selecting the location of the event or trip: The location of the event was selected due to concentration of the Iranian refugee community in Europe, and was selected without...

18. Name of hotel or other lodging facility:

19. Cost per night of hotel or other lodging facility (approximate cost may be provided):

20. Reason(s) for selecting hotel or other lodging facility: The private sponsor selected the same hotel where other event attendees will be staying and is the same hotel ordinarily patronized by the private sponsor's members when they have attended similar events at this location.
21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual amounts</td>
<td>$6,500</td>
<td>$450</td>
<td>$350</td>
</tr>
<tr>
<td>Good faith estimates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For each Member, Officer, or employee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Expenses (dollar amount)</th>
<th>Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or employee</td>
<td></td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td></td>
</tr>
</tbody>
</table>

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify “yes” by checking box): ☑

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Babak Dadvand, President

Organization: Organization of Iranian American Communities (OIAC)

Address: 2020 Pennsylvanina Ave, N.W., Suite 201, Washington, DC 20006

Telephone number: (818) 903-9805

Fax number: Babak.Dadvand@oiac.org, info@oiac.org

Email Address: Babak.Dadvand@oiac.org, info@oiac.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 3/2011 by Committee on Ethics
10. b. Travel is to a foreign destination requiring long duration of travel, and duration of the evening of the day of the event. The one-day event will make impractical a return flight.

12. The private sponsor is a co-organizer of the event and will organize all of the travel. The private sponsor shares goals that will be addressed as the main topics of discussion by the speakers at the event.

13. The mission of the private sponsor is consistent with those that will be the main topics of discussion at the event.

14. Air travel to the event location will be provided via commercial carrier and will be in "business class" seats.

17. The location of the event was selected due to its proximity to a large concentration of the Iranian refugee community in Europe, and was selected without regard to congressional participation.

20. The private sponsor selected the same hotel where other event attendees will be staying and is the same hotel ordinarily patronized by the patronized by the private sponsor's members when they have attended similar events at this location.
The Honorable Ted Poe  
U.S. House of Representatives  
2412 Rayburn House Office Building  
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to France, scheduled for June 21 to 23, 2013, sponsored by the Organization of Iranian American Communities, with support from Women Against Fundamentalism, the Council of Iranians in Cologne, the Association in Defense of Human Rights in Iran, Women Against Stoning, and the Association of Iranians in Exile.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than $350 from a single source on Schedule VII of your annual Financial Disclosure Statement.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act, gifts “of minimal value [currently $350] tendered as a souvenir or mark of courtesy” by a foreign government. Any tangible gifts valued in excess of $350 received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.
If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

K. Michael Conaway
Chairman

Linda T. Sánchez
Ranking Member

KMC/LTS:tn
GUEST ITINERARY
2013 Annual International Convention for Democracy-Villepinte, France
JUNE 22, 2013

Friday, June 21

6:00 p.m. Leaving Washington, DC

Saturday, June 22

7:00 a.m. Arrive Paris (Charles de Gaulle Airport)
7:30 a.m. Depart by car to Hotel (Paris Charles de Gaulle Airport Marriott Hotel)
Zone Hôtelière Allée du Verger · Roissy en France, 95700 France
8:30 a.m. Personal time for rest
12:30 p.m.
12:30 p.m. Lunch at Hotel
1:30 p.m. Depart for Villepinte Convention Center
2:15 p.m. Arrive at Villepinte Convention Center
3:00 p.m. Conference Opening
Opening Remarks (TBD)
3:00 p.m. – Conference Session
7:00 p.m.
7:30 p.m. Dinner at Villepinte Convention Center (Ballroom A)
9:30 p.m.
10:00 p.m. Depart for hotel

Sunday, June 23

8:00 a.m. Breakfast [at hotel]
9:30 a.m. Personal time for rest
4:30 p.m. Return flight departs for Washington Dulles Airport
LIST OF HOUSE INVITEES TO
"2103 INTERNATIONAL CONVENTION FOR DEMOCRACY-VILLEPINTE-FRANCE"

Attachment # 2

Rep. Karen Bass sponsoring many initiatives to support democracy in Iran.
Rep. Kevin Brady sponsoring initiatives to support democracy in Iran.
Rep. Judy Chu sponsoring many initiatives to support democracy in Iran.
Rep. William Clay sponsoring many initiatives to support democracy in Iran.
Rep. Mike Coffman sponsoring many initiatives to support democracy in Iran.
Rep. Steve Cohen sponsoring initiatives to support democracy in Iran.
Rep. Paul Cook sponsoring initiatives to support democracy in Iran.
Rep. Tom Cotton sponsoring initiatives to support democracy in Iran.
Rep. Mario Diaz-Balart sponsoring many initiatives to support democracy in Iran.
Rep. Eni Faleomavaega Member of Foreign Affairs Committee, sponsoring many initiatives to support democracy in Iran.
Rep. Trent Franks Member of Armed Services Committee, sponsoring many initiatives to support democracy in Iran.
Rep. Louie Gohmert was a member of a Codel had trip to Iraq and planned to visit Camp Ashraf, sponsoring many initiatives to support democracy in Iran.
Rep. Brian Higgins Member of HFAC, sponsoring many initiatives to support democracy in Iran.
Rep. Sheila Jackson Lee sponsoring many initiatives to support democracy in Iran.
Rep. Jack Kingston sponsoring many initiatives to support democracy in Iran.
Rep. John Lewis sponsoring many initiatives to support democracy in Iran.
Rep. Tom McClintock sponsoring many initiatives to support democracy in Iran.
Rep. Ted Poe Chair of Subcommittee on Terrorism, sponsoring many initiatives to support democracy in Iran.
Rep. Tom Price sponsoring many initiatives to support democracy in Iran.
Rep. Trey Radel sponsoring many initiatives to support democracy in Iran.
Rep. Dana Rohrabacher sponsoring many initiatives to support democracy in Iran.
Rep. Ileana Ros-Lehtinen Chair of Subcommittee on Middle East, sponsoring many initiatives to support democracy in Iran.
Rep. Ed Royce chair of HFAC, sponsoring many initiatives to support democracy in Iran.
Rep. Raul Ruiz support democracy in Iran.
Rep. Austin Scott sponsoring many initiatives to support democracy in Iran.
Rep. David Scott sponsoring many initiatives to support democracy in Iran.
Rep. Brad Sherman ranking member on Subcommittee on Terrorism, sponsoring many initiatives to support democracy in Iran.
Rep. Loretta Sanchez sponsoring many initiatives to support democracy in Iran.
Rep. Steve Stockman sponsoring initiation to support democracy in Iran.
Rep. Juan Vargas sponsoring initiation to support democracy in Iran.
Rep. Randy Weber sponsoring initiatives to support democracy in Iran.
Sponsoring Organizations for 2013 Convention for Democracy in Iran
----- Updated April 15, 2013 -----

1. International Committee in Search of Justice (ISJ), chaired by Dr. Alejo Vidal-Quadras, Vice President of European Parliament
2. Friends of a Free Iran (FOFI) - European Parliament (www.fofi.se)
4. The British Parliamentary Committee for Iran Freedom (BPCIF) (www.iran-freedom.org)
5. Organization of Iranian American Communities (OIAC) (www.oiac.org)
6. International Parliamentary Campaign in Defence of Ashraf (IPCDA)
7. German Committee of Solidarity with Free Iran (www.scafi.co.uk)
8. Committee of Italian Parliamentarians and Citizens for Free Iran
9. Belgian Committee of Friends for a Democratic Iran (BCFDI)
10. The Dutch Group of Friends of a Free Iran
11. The Swedish Parliamentary Committee for Iran Freedom (SPCIF)
12. Friends of a Free Iran - Swedish branch
13. Committee of Friends of Free Iran in Danish parliament
14. Friends of a Free Iran - Norway
15. Canadian Friends of a Democratic Iran (CFDI) (www.david-kilgour.com)
16. Australian Supporters of Democracy in Iran (ASDI)
17. Women Against Fundamentalism and Equality (WAFE) (www.womenagainstfundamentalism.org.uk)
18. International Solidarity for Democratic Change in Iran (ISDCI), chaired by Lord David Alton of Liverpool (www.isdciran.org)
Partial list of quest speakers to the Gathering in Paris on 22 June 2013

---Updated on April 10, 2013---

**Rudy Giuliani**, former mayor of New York and presidency candidate (2008);

**Gen. Jim Jones**, former United States National Security Advisor;

**Patrick Kennedy**, Member of US House of Representatives (1995-2011);

**David Amess**, Member of British Parliament;

**Alejo Vidal-Quadras**, Vice President of the European parliament;

**Struan Stevenson**, President of Delegation for Relations with Iraq of the European Parliament;

**Gov. Ed Rendell**, Chair of the Democratic National Committee (1999-2001) and Governor of Pennsylvania (2002-2011);

**Bill Richardson**, former U.S. Ambassador to the United Nations and Governor of New Mexico (2003-2011);

**Ambassador John Bolton**, former US Ambassador to the United Nations;

**Judge Michael Mukasey**, US Attorney General in the Bush Administration (2007-2009);

**Ambassador Mitchell Reiss**, former Director of Policy Planning at the US Department of State (2003-2005);

**Robert Torricelli**, former U.S. Senator;


**Yves Bonnet**, former director of the French DST;

**Ambassador Phillip Crowley**, Assistant Secretary of State (2009-2011);

**Linda Chavez**, former White House Director for Public Liaison;

**Gen. James Conway**, 34th Commandant of the United States Marine Corps;


**Senator Jean-Pierre Michel**, co-president of the French Committee for a Democratic Iran;

**Dominique Lefebvre**, Mayor of Cergy and member of National Assembly;

**Brian Binley**, MP from the House of Commons, UK;

**Remy Pagani**, Mayor of Geneva;
May 6, 2013

The Honorable Ted Poe
RHOB-2412
U.S. House of Representatives
Washington, DC 20515

Dear Representative Poe,

On behalf of the Organization of Iranian American Communities (OIAC), a proud sponsor of the 2013 Annual International Convention for Democracy – Villepinte, France, I have the honor of inviting you to attend and speak at this event. The convention will be held Saturday, June 22, outside Paris. Attached to this letter is a copy of the event flyer as well as an itinerary for your travel.

More than 100,000 Iranian expatriates from North America, Europe and other part of the world will participate in this gathering, which is the largest gathering of Iranians seeking establishment of freedom, democracy and respect for human rights in Iran.

The event is particularly significant because it comes just a week after the sham presidential elections in Iran. It will also highlight the deteriorating human rights situation in Iran, the plight of the Iranian refugees in Iraq, and desire of the Iranian people for democratic change.

Over 100 prominent parliamentarians, former government officials, human rights activists, lawyers from the U.S., the UK, and EU are expected to attend.

The Organization of Iranian American Communities (OIAC), as a nonprofit institution, will cover the appropriate expenses including travel, lodging, and food for the guests according to the House ethics rules and regulations.

Pursuant to the requirements of House Rule XXV, clause 5, and to assist your preparation for receiving approval from the House Committee on Ethics, we have prepared the attached “Private Sponsor Travel Certification Form.” You must submit this form,
along with your “Traveler Form” to the Ethics Committee no later than May 21, or thirty (30) days prior to travel on June 21. Within ten (10) days of completing the travel, we will provide you with our “Sponsor Post-Travel Disclosure Form,” which you may use to complete and submit to the Clerk of the House your “Post-Travel Disclosure Form.” Please review the attached form and contact me at your earliest convenience if you have any questions.

Thank you in advance for your kind consideration of this invitation. We would be happy to provide any additional information.

We look forward to working with you.

Sincerely,

Babak Dadvand
President

Enclosure:

1- Preliminary agenda for the duration of your trip.
2- Private Sponsor Travel Certification Form.
3- OIAC brochure