LEGISLATIVE RESOURCE CENTER
2011 SEP -2 AM 10:37
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

___ *Original* X *Amendment*

U.S. House of Representatives
112th Congress

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Member or Officer (print or type): Renee Ellmers

Name of Accompanying Family Member (if any): Brent Ellmers

Relationship to Member/Officer: ☒ Spouse ☐ Child ☐ Other (specify): _____

Date of Departure and Date of Return: 8/13 – 8/21

Dates at personal expense: —

Itinerary (cities of departure – destination – return): Attached

Sponsor(s) (who paid for the trip): ~~Attached~~ AIEF

Describe meetings and events attended (attach additional pages if necessary):
(see attached agenda)

Attached to this form are EACH of the following (*signify "yes" for each item by checking the corresponding box*):

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the Member or officer; ***and***
3. ☒ the Committee on Ethics letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (*signify "yes" by checking box*): ☒

If not, explain: _____

TRIP EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	$6,044.35 (air) $ 204.71 (ground)	$1,380.00	$981.77
For accompanying family member:	"	"	"

	Other Expenses (dollar amount)	Specific Nature of Expenses (*e.g.*, taxi, parking, registration fee, etc.)
For Member or Officer:	$1,351.90	hotel + meals for security/tour guide, entrance/ speakers fees, room rental, security, tour guide, tips
For accompanying family member:	"	" "

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER OR OFFICER: Renee Ellmers

DATE: 9/27/11

Version date 1/2011 by Committee on Ethics

U.S. House of Representatives
Committee on Ethics

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

*Private sponsors are urged to submit this form to each House invitee at least **30** days before travel is scheduled to begin.* The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to *carefully review* the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. *Please type form.*

1. Sponsor(s) (who will be paying for the trip): American Israel Education Foundation (AIEF)

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (*signify "yes" by checking box*): ☑

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (*signify "yes" by checking box*): ☑

4. Is travel being offered to an accompanying family member of the House invitee(s)? ☑ Yes ☐ No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Please see attached

6. Dates of travel: August 13-21, 2011

7. Cities of departure – destination – return: Raleigh-Durham - Tel Aviv - Raleigh-Durham

8. Attached is a detailed agenda of the activities taking place during the travel (*i.e.*, an hourly description of planned activities) (*signify "yes" by checking box*): ☑

9. I represent that (*check one of the following*):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
   b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☑ or
   c. The trip is for attendance at a one-day event *and* lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐

10. If travel is for participation in a one-day event (*i.e.*, if you checked Question 9(c)), check one of the following:
    a. One-night's lodging and meals are being offered: ☐ or
    b. Two-nights' lodging and meals are being offered: ☐
    If "b" is checked, explain why the second night is warranted:

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify "yes" by checking box*): ☑

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip:
AIEF's fundamental purpose is to maintain and further the relationship between the U.S. and Israel. AIEF is solely responsible for recruiting, coordinating, executing and funding all aspects of the trip.

13. Describe each sponsor's organizational interest in the purpose of the trip:
AIEF is a non-profit 501(c)(3) organization with the mission of providing educational programming about the U.S.-Israel relationship.

14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (*i.e.*, a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted:
Business class on a commercial airline.

15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify "yes" by checking box*): ☑

16. I represent that either (*check one of the following*):
    a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
    b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☑
    If "b" is checked, detail the cost per day of meals (approximate cost may be provided): $142

17. Reason for selecting the location of the event or trip: The trip will take place in Israel in order to educate members of Congress about the U.S.-Israel relationship.

18. Name of hotel or other lodging facility: David Citadel Jerusalem; Scots Tel Aviv

19. Cost per night of hotel or other lodging facility (approximate cost may be provided):
David Citadel - Single: $346, Double: $363; Scots Tel Aviv - Single: $368, Double $400

20. Reason(s) for selecting hotel or other lodging facility: Location and affordability

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

☐ actual amounts ☑ good faith estimates	Total *Transportation* Expenses per Participant	Total *Lodging* Expenses per Participant	Total *Meal* Expenses per Participant
For each Member, Officer, or employee	$5,676.95(air)/$189.58(ground)	$1,561.25	$1,000
For each accompanying family member	$5,676.95(air)/$189.58(ground	$1,561.25	$1,000

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (*e.g.*, taxi, parking, registration fee, *etc.*)
For each Member, Officer, or employee	$1,615.28	Please see addendum
For each accompanying family member	$1,615.28	Please see addendum

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (*signify "yes" by checking box*): ☐

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name and title: Richard Fishman, Executive Director

Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington, D.C. 20001

Telephone number: (202) 639-5233

Fax number: (202) 347-5232

Email Address: rfishman@aiefdn.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 3/2011 by Committee on Ethics

AIEF Educational Seminar in Israel
U.S. Members of Congress
August 13-21, 2011
Addendum

3. Our Congressional trip program is funded entirely by unrestricted donations made by our members to either our general operating fund or to our general trip fund.

21. Specific nature of other expenses:

Security: $361.11 per person
-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Tour Guide/Hostesses: $181.25 per person
-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Entrance Fees: $58.33 per person
-Several sites require an entrance fee, including the southern Western Wall excavations and the Davidson Museum in Jerusalem; and the holy sites around the Sea of Galilee.

Speaker Fees: $59.72 per person
-Honoraria for guest speakers

Room Rentals: $97.22 per person
-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Tips: $48.61 per person
-It is customary to tip the driver and tour guide that accompany trip participants.

Photographer: $76.39 per person

Meals for security/tour guide/drivers/speakers staff: $194.44 per person

Hotel for security/tour guide/drivers/speakers staff: $118.05 per person

Water: $13.89 per person

Microphones/Podiums/Sound Equipment: $76.39 per person

Snacks: $48.61 per person

Miscellaneous: $91.67 per person
-Briefing materials
-Flowers for Friday night dinner host
-Wine

AIEF Educational Seminar in Israel
August 13 – 21, 2011
Invitee List

The American Israel Education Foundation (AIEF) strives to provide educational programming about the U.S.-Israel relationship to all members of Congress and Congressional staff that advise members of Congress on relevant issue areas. The following invitees were invited because they are each current members of Congress or Congressional staff.

Rep. Dan Benishek (R-MI) and Judy Benishek (spouse)
Rep. Gus Bilirakis (R-FL) and Michael Bilirakis (son)
House Majority Leader Eric Cantor (R-VA) and Diana Cantor (spouse)
Rep. Jeff Denham (R-CA) and Sonia Denham (spouse)
Rep. Scott DesJarlais (R-TN) and Amy DesJarlais (spouse)
Rep. Jeff Duncan (R-SC) and Melody Duncan (spouse)
Rep. Renee Ellmers (R-NC) and Dr. Brent Ellmers (spouse)
Rep. Blake Farenthold (R-TX) and Deborah Farenthold (spouse)
Rep. Stephen Fincher (R-TN) and Lynn Fincher (spouse)
Rep. Chuck Fleischmann (R-TN) and Brenda Fleischmann (spouse)
Rep. Cory Gardner (R-CO)
Rep. Paul Gosar (R-AZ) and Maude Gosar (spouse)
Rep. Tim Griffin (R-AR) and Elizabeth Griffin (spouse)
Rep. Michael Grimm (R-NY)
Rep. Andy Harris (R-MD) and Sylvia Harris (spouse)
Rep. Nan Hayworth (R-NY) and Scott Hayworth (spouse)
Rep. Adam Kinzinger (R-IL)
Rep. Thomas Marino (R-PA)
House Majority Whip Kevin McCarthy (R-CA) and Mark McCarthy (brother)
Rep. Patrick Meehan (R-PA)
Rep. Todd Platts (R-PA) and Leslie Platts (spouse)
Rep. Ben Quayle (R-AZ) and Tiffany Quayle (spouse)
Rep. Tom Reed (R-NY) and Jean Reed (spouse)
Rep. David Rivera (R-FL)
Rep. Dennis Ross (R-FL) and Cynthia Ross (spouse)
Rep. David Schweikert (R-AZ) and Joyce Schweikert (spouse)
Rep. Tim Scott (R-SC) and Benjamin Scott (nephew)
Rep. Steve Southerland (R-FL) and Samantha Southerland (daughter)
Rep. Marlin Stutzman (R-IN) and Christy Stutzman (spouse)
Rep. Scott Tipton (R-CO) and Jean Tipton (spouse)
Rep. Tim Walberg (R-MI) and Susan Walberg (spouse)
Rep. Kevin Yoder (R-KS) and Brooke Yoder (spouse)

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Laena Fallon, Press Secretary, House Majority Leader Eric Cantor (R-VA)
Steve Stombres, Chief of Staff, Office of the House Majority Leader Eric Cantor (R-VA)
Emily Murry, Policy Advisor, Office of the House Majority Whip Kevin McCarthy (R-CA)
Tim Berry, Chief of Staff, Office of the House Majority Whip Kevin McCarthy (R-CA)

AIEF Educational Seminar in Israel
Republican Members of Congress
Educational Seminar in Israel
August 13-21, 2011

Trip Itinerary

SATURDAY, AUGUST 13TH 2011

7:25 PM	Depart JFK
	OR
10:50 PM	Depart Newark

SUNDAY, AUGUST 14TH, 2011

1:10 PM	Arrival at Ben Gurion Airport
	OR
4:15 PM	Arrival at Ben Gurion Airport
	Transfer to Jerusalem and Check-in at David Citadel Hotel
7:00 PM	*Orientation & Political Update* Rep. Kevin McCarthy & Israel Staff - at the hotel, Ballroom A
8:00 PM	*Historical Overviews*: *The Jewish People & the Land of Israel and The Arab-Israeli Conflict* Dinner and special presentation with scholars Dr. Ian Stern and Asher Afriat - at the hotel, Ballroom A
	Overnight at the David Citadel Hotel

MONDAY, AUGUST 15TH, 2011

8:15 AM	Breakfast served
8:45 AM	*The Pulse of Israel Today* Briefing & discussion with David Horovitz Author and Journalist

	- at the hotel, Ballroom A
10:00 AM	Depart for the Office of the Prime Minister
11:15 AM	Meeting with the Hon. Binyamin Netanyahu Prime Minister - at Prime Minister's Office
12:15 PM	Depart
12:45 PM	Lunch - at Imma's
1:45 PM	Depart for hotel
2:15 PM	Depart hotel
2:45 PM	Tour of Bethlehem
5:45 PM	Depart for strategic tour of Jerusalem Part One: - Jerusalem's outlying neighborhoods
6:30 PM	Depart for hotel and break
7:00 PM	Depart for dinner
7:30 PM	*Dilemmas and Opportunities in the Peace Process* Dinner with Ron Dermer Senior Advisor to the Prime Minister - at 28 King David Overnight at the David Citadel Hotel

TUESDAY, AUGUST 16TH, 2011

7:30 AM	Breakfast is served - at the hotel, Ballroom A
8:00 AM	Breakfast with Dr. Michael Oren Israel's Ambassador to the U.S. - at the hotel, Ballroom A
8:45 AM	*Hamas Next Door* Coffee with Chen Abrahams Sderot area resident - at the hotel, Ballroom A

9:30 AM	Depart for the Yad Vashem Museum and Memorial to the Victims of the Holocaust
10:00 AM	*Remembering the Victims of the Holocaust* Guided tour of Yad Vashem
12:00 PM	Depart
12:30 PM	*Defensible Borders* Lunch with Amb. Dore Gold President, Jerusalem Center for Public Affairs - at Montefiore
1:30 PM	Depart for strategic tour of Jerusalem Part Two: - The Old City & the Holy Basin
6:00 PM	Return to hotel and break
7:30 PM	Depart for dinner
8:30 PM	*The Israeli Mosaic* Dinner with Israelis from different walks of life - at Harp of David Overnight at the David Citadel Hotel

WEDNESDAY, AUGUST 17TH, 2011

8:00 AM	Breakfast is served - at the hotel, Ballroom A
8:30 AM	Breakfast with Nir Barkat Mayor of Jerusalem - at the hotel, Ballroom A
9:45 AM	Depart for the Official Residence of the President of Israel
11:00 AM	Reception with the Hon. Shimon Peres President of the State of Israel - Special address by Mr. Peres - Response by Majority Whip Kevin McCarthy - at the President's Residence
12:00 PM	Depart
12:30 PM	Lunch

	- Naora, at Abu Gosh
2:00 PM	Depart for the Ministry of Defense **MEMBERS OF CONGRESS ONLY**
4:00 PM	*Israel's Strategic Concerns and The Arab Spring* - Intelligence assessment by Maj. Gen. Amir Eshel Head, IDF Planning Division - at the Kirya
	NON-MEMBERS OF CONGRESS Tour of the renovated Train Station shopping center
5:00 PM	Depart
5:30 PM	*View from the Opposition* Meeting with the Hon. Tzipi Livni Head of the Opposition - at the City Center Crown Plaza Hotel, Hall AB
6:30 PM	Depart
7:30 PM	*U.S. Middle East Policy* Dinner with the Hon. Daniel Shapiro U.S. Ambassador to Israel - at the Ambassador's Residence, Herzliya
9:30 PM	Depart for Jerusalem
	Overnight at the David Citadel Hotel

THURSDAY, AUGUST 18TH, 2011

	Breakfast on own at the hotel
9:00 AM	*Perspective from the Palestinian Authority* Meeting with Dr. Salam Fayyad Prime Minister of the Palestinian Authority - at the hotel, Ballroom A
10:30 AM	Depart hotel
12:00 PM	*Future Israel-P.A. Borders: Strategic Implications* Visit to Alfei Menashe Strategic briefing by David Kreizelman Foreign Policy Associate, Jerusalem Office
12:45 PM	Depart / travel north

2:00 PM	Lunch with Ari Sacher System Development Short Range Missile Defense Rafael Industries - at Kitron
3:30 PM	Depart
	En route: Jezreel Valley: Traditional Land Bridge Between Asia and Africa: Strategic Lessons for Today
6:00 PM	*Hizballah Next Door* IDF Strategic briefing on Israel's border with Lebanon Maj. Jonathan Conricus - at Kibbutz Misgav Am Lookout
7:00 PM	Depart / travel to Tiberias on the Shore of the Sea of Galilee
8:00 PM	Check-in at the Scots Hotel, Tiberias
8:45 PM	Dinner - at Decks
	Overnight at the Scots Hotel

FRIDAY, AUGUST 19TH, 2011

7:30 AM	Breakfast on own at the hotel
8:30 AM	Depart for survey of historical sites around the Sea of Galilee - Mount of Beatitudes - Capernaum - St. Peter's Church
11:30 AM	Depart / travel up to the Golan Heights
12:30 PM	*Bashar Assad Next Door* Strategic briefing on Israel's border with Syria
2:00 PM	Lunch - at Gilli's
3:30 PM	Depart / head back to Jerusalem
	En route: Strategic survey of Jordan Valley
6:30 PM	Arrive at David's Citadel Hotel

8:00 PM	*Reflections on the Sabbath in Jerusalem* Traditional Sabbath Eve Dinner With Rabbi Dr. Micah Goodman Founder, The Israel Academy for Leadership - at the Mamila Hotel, Rooftop Restaurant Overnight at the David Citadel Hotel

SATURDAY, AUGUST 20TH, 2011

7:00 AM	Breakfast on own at the hotel
7:30 AM	Depart for Masada and the Dead Sea area En route: *Making the Desert Bloom – Israel's Experience in Eco-Agriculture in Arid Areas* Discussion of Israeli advances in fighting the growth of desert areas
9:30 AM	*Geopolitics of the Roman Empire – Lessons for Today* Tour of Masada National Archeological Site
12:00 PM	Lunch and Exploration of Dead Sea Region - at Hod Hotel
2:30 PM	Depart for Jerusalem
4:30 PM	Return to hotel and check out
5:45 PM	Load luggage on bus
6:15 PM	Depart for closing dinner
6:30 PM	*U.S. Israel Relationship – Bringing it All Together* Closing dinner - at the King David Hotel
8:45 PM	Depart for the airport
11:50 PM	Depart Tel Aviv (OR – see below)

SATURDAY, AUGUST 20TH, 2011

12:05AM	Depart Tel Aviv
4:45 AM	Arrive at Newark or JFK

U.S. House of Representatives
Committee on Ethics

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form.* ***Form (and any attachments) may be faxed to the Committee at (202) 225-7392.***

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Renee Ellmers

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Josie M. Rundlett

Name of Signatory (if other than traveler): Josie M. Rundlett

For staff, name of employing Member/Committee: Renee Ellmers

Office address: 1533 Longworth

Phone number: 202.225.4531

Email address of contact person: josie.rundlett@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

U.S. House of Representatives
Committee on Ethics

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Renee Ellmers

2. Sponsor(s) (who will be paying for the trip): AIEF

3. Travel destination(s): Tel Aviv, Israel

4. a. Date of Departure and Date of Return: 8/13 - 8/21

   b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No

   If yes, dates at personal expense: _____

5. a. Will you be accompanied by a family member at the sponsor's expense? ☒ Yes ☐ No

   b. If yes, name of accompanying family member: Brent Ellmers

   c. Relationship to traveler: ☒ Spouse ☐ Child ☐ Other (specify): _____

6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (*i.e.*, the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No

   b. If yes, check one of the following: ☐ N/A – Sponsor checked 9(a) or 9(b)

   (1) Approval for one-night's lodging and meals is being requested: ☐ or

   (2) Approval for two-nights' lodging and meals is being requested: ☐

   If "(2)" is checked, explain why the second night is warranted: _____

7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (*indicate that form is attached by checking box*): ☒

8. Explain why participation in the trip is connected to <u>your</u> individual official or representational duties:
   As a member of the Foreign Affairs Committee, it is important for her to understand the current (and historical) relationship between the US and Israel.

9. **FOR STAFF:**
   TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

   I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

   Date: 7/26/11 Renee Ellmers

   Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

AIEF Educational Seminar in Israel
August 13 – 21, 2011
Invitee List

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Emily Murry, Policy Advisor, Office of the House Majority Whip Kevin McCarthy (R-CA)
Tim Berry, Chief of Staff, Office of the House Majority Whip Kevin McCarthy (R-CA)

U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

August 10, 2011

The Honorable Renee Ellmers
U.S. House of Representatives
1533 Longworth House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Israel, scheduled for August 13 to August 21, 2011, sponsored by American Israel Education Foundation.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including attachments. You must also report all travel expenses totaling more than $350 from a single source on Schedule VII of your annual Financial Disclosure Statement.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act, gifts "of minimal value [currently $350] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of $350 received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Jo Bonner
Chairman

Linda T. Sánchez
Ranking Member

JB/LTS:re