

U.S. House of Representatives
111th Congress

2009 MAY 14 PM 12:34

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM



This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received.

1. Name of Traveler: Congressman Ted Poe

2. a. Name of Accompanying Family Member (if any): _____

b. Relationship to Member/Officer: Spouse Child Other (specify): _____

3. a. Date of Departure and Date of Return: Thursday, April 30-Friday, May 1, 2009

b. Dates at personal expense (if any): _____

4. Itinerary (cities of departure – destination – return): _____

Washington, DC-Nashville, TN-Houston, TX

5. Sponsor(s) (who paid for the trip): _____

Voices for Victims and the U.S. Attorney's Office, MDTN

6. Describe meetings and events attended (attach additional pages if necessary): _____

Congressman Poe was the guest speaker at their

Crime Victims' Rights Week Ceremony

7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):

a. the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;

b. the Traveler Form completed by the Member or officer; *and*

c. the Committee on Standards' letter approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (*Signify that statement is true by checking box*):

b. If not, explain: _____

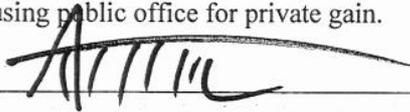
Poe

9. **TRIP EXPENSES:** Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	\$397.70	\$137.34	\$8.86
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:		
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER: 

DATE: 05/14/2009

Version date 3/2009 by Committee on Standards of Official Conduct

ZOE LOFGREN, CALIFORNIA
CHAIR
BEN CHANDLER, KENTUCKY
G. K. BUTTERFIELD, NORTH CAROLINA
KATHY CASTOR, FLORIDA
PETER WELCH, VERMONT

SEN. R. BROWN,
AGING STAFF DIRECTOR/CHIEF COUNSEL
R. BLAKE CHISAM,
COUNSEL TO THE CHAIR

ONE HUNDRED ELEVENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515-6328

April 20, 2009

JO BONNER, ALABAMA
RANKING REPUBLICAN MEMBER

J. GRESHAM BARRETT, SOUTH CAROLINA
JOHN KLINE, MINNESOTA
K. MICHAEL CONAWAY, TEXAS
CHARLES W. DENT, PENNSYLVANIA

TODD UNGERECHT
COUNSEL TO THE RANKING
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL
(202) 225-7103

The Honorable Ted Poe
U.S. House of Representatives
430 Cannon House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Nashville, Tennessee scheduled for April 30 to May 1, 2009 sponsored by Voices for Victims and the U.S. Attorney's Office for the Middle District of Tennessee.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and both the Private Sponsor Travel Certification Form (including attachments) and Member travel approval form you previously submitted to the Committee. You must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of your annual Financial Disclosure Statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Zoe Lofgren
Chair



Jo Bonner
Ranking Republican Member

ZL/JB:slo

U.S. House of Representatives
Committee on Standards of Official Conduct

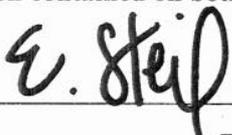
PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Congressman Ted Poe

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): Elizabeth Steil

For staff, name of employing Member/Committee: Congressman Ted Poe

Office address: 430 Cannon House Office Building

Phone number: (202) 225-6565

Email address of contact person: elizabeth.steil@mail.house.gov

Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Congressman Ted Poe
2. Sponsor(s) (who will be paying for the trip): Voices for Victims and the U.S. Attorney's Office, MDTN
3. Travel destination(s): Nashville, TN
4. a. Date of Departure and Date of Return: Thursday, April 30 - Friday, May 1, 2009
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No
b. If yes, name of accompanying family member: _____
c. Relationship to traveler: Spouse Child Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (*i.e.*, the travel is being sponsored by an entity that employs a lobbyist)? Yes No
b. If yes, check one of the following: N/A – Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: or
(2) Approval for two-nights' lodging and meals is being requested:
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (*indicate that form is attached by checking box*):
8. Explain why participation in the trip is connected to your individual official or representational duties:
Founder and Co-Chair of the Congressional Victims Rights Caucus

9. **FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 4-14-09

Attill
Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form. The trip sponsor should NOT submit the form directly to the Committee. *You must answer every question on the form.*

1. Sponsor(s) (who will be paying for the trip): Voices for Victims and the U.S. Attorney's Office, MDTN

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (Signify that the statement is true by checking box):
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (Signify that the statement is true by checking box):
4. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary):
Representative Ted Poe was invited to speak as an advocate of crime victims. (He spoke to this audience in 2002.)
6. Dates of travel: April 30-May1, 2009
7. Cities of departure – destination – return: Washington, DC to Nashville, TN to Houston, TX

8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (Signify "yes" by checking box):
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. N/A – I checked 9(a) or (b) above:
 - b. One-night's lodging and meals are being offered: or
 - c. Two-nights' lodging and meals are being offered:
If "c" is checked, explain why the second night is warranted: _____

- 11. Check one:
 - a. I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*Signify that the statement is true by checking box*): *or*
 - b. N/A – trip sponsor is an institution of higher education.

- 12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the purpose of the trip and the role of each sponsor in organizing and conducting the trip:

Representative Poe is the Keynote Speaker at the 2009 CVRW ceremony honoring crime victims. This annual event is organized by Voices for Victims, a local committee made up of victim advocates, service providers, & government agencies. As a sponsor, the U.S. Attorney's Office will help to both facilitate & cover expenses of the event.

- 13. a. Describe the mode of travel (air, rail, bus, etc.). For air travel, also indicate the type of aircraft (commercial, charter, or privately owned) and class of travel (coach, business class, first class, etc.):

Commercial Air Travel, Coach
- b. If travel will be first class or by chartered or private aircraft, provide an explanation describing why such travel is warranted: _____

- 14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*Signify that the statement is true by checking box*):

- 15. I represent that either (*check one of the following*):
 - a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*
 - b. The trip involves events that are arranged *specifically with regard* to congressional participation:
 If "b" is checked, detail the cost per day of meals (approximate cost may be provided): _____

- 16. Reason for selecting the location of the event or trip: This is an annual CVRW ceremony in Nashville.
The event will be held at the FiftyForward facility, 174 Rains Ave, for its' accommodations and convenience.

- 17. Name of hotel or other lodging facility: Loews Vanderbilt, 2100 West End, Nashville, TN, (615) 320-1700

- 18. Cost per night of hotel or other lodging facility (approximate cost may be provided): _____
Govt. rate of \$117 plus tax, approximately \$130

- 19. Reason(s) for selecting hotel or other lodging facility: Convenience and they offer the government rate.

**Air travel is paid by the U.S. Attorney's Office. Other expenses are paid by Voices for Victims.

20. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
<input checked="" type="checkbox"/> good faith estimates			
For each Member, Officer, or employee	Approximately \$400	\$117 plus tax; approx. \$130	\$50.00
For each accompanying family member			

	<i>Other</i> Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$30.00	Taxi (only if needed)
For each accompanying family member		

21. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment (signify that the statement is true by checking box):

22. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Theresa Parsley

Name and title: Theresa Parsley, Victim/Witness Specialist

Organization: U.S. Attorney's Office, MDTN and (committee member) Voices for Victims

Address: 110 9th Avenue South, Nashville, TN 37203

Telephone number: (615) 736-2150

Fax number: (615) 736-5323

Email Address: theresa.parsley@usdoj.gov

The Committee staff may contact the above individual if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
 U.S. House of Representatives
 HT-2, The Capitol
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Version date 8/2008 by Committee on Standards of Official Conduct

*Special Thanks To The Voices for Victims
Committee:*

*Board of Probation and Paroles
Catholic Charities
Domestic Violence Unit, MNPD
Family and Children's Services
Kids on the Block
Legal Aid Society
MADD*

*Nashville Children's Alliance
Oasis Center*

*Office of the Attorney General
Prevent Child Abuse Tennessee
Senior Citizens, Inc.*

*Tennessee Coalition Against Domestic and Sexual
Violence*

*Tennessee Department of Correction
Tennessee District Attorney's General Conference
United States Attorney's Office-Middle District of
Tennessee*

*Vanderbilt Police Department, Office of Victim
Intervention and Education*

*Victim Intervention Program, MNPD
Victim Witness Services, Davidson County District
Attorney's Office*

You Have the Power...Know How to Use It, Inc.

*"Injustice anywhere is a threat to justice
everywhere." - Martin Luther King, Jr.*

*25 Years of Rebuilding
Lives: Celebrating the
Victims of Crime Act*

*Crime Victims' Rights Week
April 30, 2009
6:30 pm*

Voices for Victims Thanks Our Sponsors:

*Tennessee District Attorneys General Conference
U.S. Attorney's Office, Middle District of Tennessee
Hunt Memorial*



Moderator: Dorinda Williams

*Welcome: Honorable Karl Dean, Mayor
Honorable Torry Johnson, District Attorney General, Davidson County
Chief Ronald W. Serpas, Metropolitan Nashville Police Department
Commissioner George Little, Tennessee Department of Corrections*

Invocation: James Duke, Chaplain, Metropolitan Nashville Police Department

Music: Daisy Dern

25 Years of Rebuilding Lives: Verna Wyatt, Executive Director, You Celebrating VOCA Have the Power and Crime Survivor

Voices of Victims

Introduction of Keynote: Honorable Ed Yarbrough, U.S. Attorney, Middle District of Tennessee

Keynote: Congressman Ted Poe

Music: Daisy Dern

To contact Voices for Victims please e-mail

VforV@hotmail.com.

Itinerary for Congressman Ted Poe

Thursday, April 30, 2009

5:10 pm EST: Depart Ronald Reagan Washington National Airport – DCA

American Airlines Flight 4584

6:00 pm CST: Arrive Nashville International Airport – BNA

Pick up by, U.S. Attorney Ed Yarbrough

6:30 pm CST: Arrive at event location, Fifty Forward, 174 Rains Ave., Nashville, TN

The ceremony will last between 1 hour and 1 ½ hours

7:45 pm CST: Depart event location

8:00 pm CST: Arrive and check in Loews Vanderbilt, 2100 West End, Nashville, TN

Friday, May 1, 2009

6:30 am CST: Depart Loews Vanderbilt

Transportation will be provided by the hotel

7:00 am CST: Arrive Nashville International Airport – BNA

8:15 am CST: Depart Nashville International Airport – BNA

Continental Flight 2540

10:23 am CST: Arrive George Bush Intercontinental/Houston Airport – IAH