

Original Amendment

LEGISLATIVE RESOURCE CENTER

2009 FEB 18 AM 11:55

U.S. House of Representatives
110th Congress

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received.

1. Name of Traveler: Randy Neugebauer
2. a. Name of Accompanying Family Member (if any): Dana Neugebauer
b. Relationship to Member/Officer: Spouse Child Other (specify): _____
3. a. Date of Departure and Date of Return: 2/5/09 - 2/7/09
b. Dates at personal expense (if any): _____
4. Itinerary (cities of departure – destination – return): DC/Baltimore/DC

5. Sponsor(s) (who paid for the trip): The Heritage Foundation

6. Describe meetings and events attended (attach additional pages if necessary): _____
Educational meetings and discussions

7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
 - b. the Traveler Form completed by the Member or officer; *and*
 - c. the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box):
b. If not, explain: _____

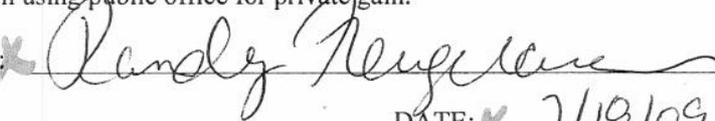
NEUGEBAUER

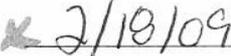
9. **TRIP EXPENSES:** Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	\$90 round trip	\$498.00	\$336.00
For accompanying family member:	\$90/round trip	\$0	\$336.00

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:		
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER: 

DATE: 

Version date 9/2008 by Committee on Standards of Official Conduct

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515

January 26, 2009

The Honorable Randy Neugebauer
U.S. House of Representatives
1424 Longworth House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip for you and your spouse to Baltimore, Maryland scheduled for February 5 to 7, 2009 sponsored by the Heritage Foundation.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and both the Private Sponsor Travel Certification Form (including attachments) and Member travel approval form you previously submitted to the Committee. You must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of your annual Financial Disclosure Statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Zoe Lofgren
Chairwoman



Jo Bonner
Ranking Republican Member

ZL/JB:slo

**U.S. House of Representatives
Committee on Standards of Official Conduct**

**PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees**

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Congressman Randy Neugebauer

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 
Name of Signatory (if other than traveler): Michele Rager

For staff, name of employing Member/Committee: Rep Randy Neugebauer

Office address: 1424 Longworth

Phone number: 202-225-4005

Email address of contact person: michele.rager@mail.house.gov

Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

**U.S. House of Representatives
Committee on Standards of Official Conduct**

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Congressman Randy Neugebauer
2. Sponsor(s) (who will be paying for the trip): The Heritage Foundation
3. Travel destination(s): Baltimore, MD
4. a. Date of Departure and Date of Return: February 5, 2009 - February 7, 2009
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No
b. If yes, name of accompanying family member: Dana Neugebauer
c. Relationship to traveler: Spouse Child Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (*i.e.*, the travel is being sponsored by an entity that employs a lobbyist)? Yes No
b. If yes, check one of the following: N/A – Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: or
(2) Approval for two-nights' lodging and meals is being requested:
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (*indicate that form is attached by checking box*):
8. Explain why participation in the trip is connected to your individual official or representational duties:
To be educated on policy issues

9. **FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: January 21, 2009

Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

**U.S. House of Representatives
Committee on Standards of Official Conduct**

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form. The trip sponsor should NOT submit the form directly to the Committee. *You must answer every question on the form.*

1. Sponsor(s) (who will be paying for the trip): The Heritage Foundation

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (*Signify that the statement is true by checking box*):

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (*Signify that the statement is true by checking box*):

4. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): See Attached List.
See Attached List.

6. Dates of travel: Thursday, February 5, 2009-Saturday, February 7, 2009

7. Cities of departure – destination – return: Washington, DC--Baltimore, MD--Washington, DC

8. Attached is a detailed agenda of the activities taking place during the travel (*i.e.*, an hourly description of planned activities) (*Signify "yes" by checking box*):

9. I represent that (*check one of the following*):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

10. If travel is for participation in a one-day event (*i.e.*, if you checked Question 9(c)), check one of the following:
 - a. N/A – I checked 9(a) or (b) above:
 - b. One-night's lodging and meals are being offered: *or*
 - c. Two-nights' lodging and meals are being offered:
If "c" is checked, explain why the second night is warranted: _____

11. Check one:
- a. I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*Signify that the statement is true by checking box*): or
 - b. N/A – trip sponsor is an institution of higher education.
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the purpose of the trip and the role of each sponsor in organizing and conducting the trip:
The Heritage Foundation is organizing all aspects of this conference. This is an educational conference with the purpose of discussing policy issues.
-
13. a. Describe the mode of travel (air, rail, bus, etc.). For air travel, also indicate the type of aircraft (commercial, charter, or privately owned) and class of travel (coach, business class, first class, etc.):
Members will be transported to and from Baltimore on a bus.
-
- b. If travel will be first class or by chartered or private aircraft, provide an explanation describing why such travel is warranted: _____
-
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*Signify that the statement is true by checking box*):
15. I represent that either (*check one of the following*):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or
 - b. The trip involves events that are arranged *specifically with regard* to congressional participation:
 If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \$112/day
-
16. Reason for selecting the location of the event or trip: It is convenient to DC and BWI for both members and speakers.
-
17. Name of hotel or other lodging facility: InterContinental Harbor Court Hotel, Baltimore, MD
18. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$249/night
-
19. Reason(s) for selecting hotel or other lodging facility: Location, facilities and availability.
-

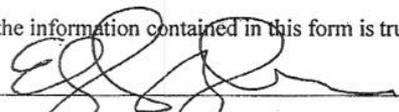
20. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	Bus \$90/round trip	\$249/night (\$498 total)	\$112/Day (\$336 total)
For each accompanying family member	Bus \$90/round trip	\$0	\$112/Day (\$336 total)

	<i>Other</i> Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying family member		

21. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment (*signify that the statement is true by checking box*):

22. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name and title: Emily Sankot Kayrish, Assistant Director of Special Events

Organization: The Heritage Foundation

Address: 214 Massachusetts Ave, NE, Washington, DC 20002

Telephone number: (202) 608-6021

Fax number: (202) 675-1778

Email Address: emily.kayrish@heritage.org

The Committee staff may contact the above individual if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 8/2008 by Committee on Standards of Official Conduct

Rager, Michele

From: Kayrish, Emily [emily.kayrish@heritage.org]
Sent: Tuesday, February 17, 2009 1:51 PM
To: Kayrish, Emily
Subject: Conservative Members Retreat: Financial Disclosure
Attachments: Conservative Members Retreat Financial Disclosure 09.doc; CMR Ethics Form 1 6 09.pdf

Dear RSC Schedulers:

Attached is a sheet listing the cost breakdown for The Heritage Foundation's Conservative Members Retreat.

Below is a link to the post-retreat ethics form you'll need to fill out and submit. I have also attached the initial pre-trip form, in case you need it.

http://ethics.house.gov/Media/PDF/Post_Travel_Disclosure_Form_Member_2008.pdf

Please let me know if you have any questions or require any further information to complete your form.

Best,
Emily

Emily Sankot Kayrish
Assistant Director, Special Events
The Heritage Foundation
214 Massachusetts Ave. NE
Washington, DC 20002
Tel: 202/608.6021 Fax: 202/675.1778

2/17/2009



MEMO

TO: Conservative Member Schedulers
FROM: Emily Sankot Kayrish, Assistant Director, Special Events
RE: Financial Disclosure for Conservative Members Retreat

In order to assist you in complying with the House rules that require you to file a travel disclosure form for the retreat, below is a list of the itemized expense estimates for the Conservative Members Retreat, hosted by The Heritage Foundation. The retreat was held February 5-7, 2009, at the InterContinental Harbor Court Hotel (550 Light Street, Baltimore, MD.)

We did not take attendance at each meal, so you will have to check with your Member to see which he or she attended. Also, I have included the costs for the bus to and from the retreat as well as the cost for parking. Please be sure to tally up the transportation costs as they pertain to your Member's usage.

The purpose of the trip was educational.

If you have any questions, I can be reached at 202.608.6021 or emily.kayrish@heritage.org.

Lodging:

For Member: \$249/night
For Spouse: no extra cost

Transportation:

Bus from DC to Baltimore: \$45.00/person
Bus from Baltimore to DC: \$45.00/person

Meals:

Total for Member: \$395.25
Total for Spouse: \$395.25

Parking:

\$32/day Valet
\$21/day Self Park

Individual Meals:

Lunch 2/5: \$36.00
Afternoon Break 2/5: \$12.25
Reception 2/5: \$28.00
Dinner 2/5: \$73.00
Movie Screening 2/5: \$16.00
Breakfast 2/6: \$26.00
Lunch 2/6: \$41.00
Afternoon Break 2/6: \$11.00
Reception 2/6: \$21.00
Dinner 2/6: \$79.00
Breakfast 2/7: \$29.00
Box Lunch 2/7 (on bus): \$23.00

Miscellaneous:

\$35.00
(Conference Materials for Members)

About The Heritage Foundation:

Founded in 1973, The Heritage Foundation is a research and educational institute - a think tank - whose mission is to formulate and promote conservative public policies based on the principles of free enterprise, limited government, individual freedom, traditional American values, and a strong national defense.

The Heritage Foundation is a 501(c)(3) non-profit organization.



✓ 2/4 added

“FINDING THE CONSERVATIVE NORTH STAR”

CONSERVATIVE MEMBERS RETREAT
INTERCONTINENTAL HARBOR COURT HOTEL
550 LIGHT STREET, BALTIMORE, MARYLAND

THURSDAY–SATURDAY, FEBRUARY 5–7, 2009

THURSDAY, FEBRUARY 5, 2009

10:30 a.m.	Bus arrives at the Rayburn Horseshoe	
11:00 a.m.	Bus departs for InterContinental Harbor Court Hotel	Rayburn Horseshoe
12:00 p.m.	Registration	Main Lobby
12:30 p.m.	Luncheon – Whither Conservatism?	Hamptons

Welcome:

Mike Franc

Vice President, Government Relations, The Heritage Foundation

The Honorable Tom Price

U.S. House of Representatives (R-GA) and
Chairman, Republican Study Committee

Remarks:

Kate O’Beirne

President, National Review Institute

Kim Strassel

Editorial Board Member, *The Wall Street Journal*

2:00 p.m.	Session I – Recovering Principles in Our Politics	Whitehall Ballroom
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Moderator – Mike Franc

Vice President, Government Relations, The Heritage Foundation

David Bobb

Director, Allan P. Kirby, Jr. Center for Constitutional Studies
and Citizenship, Hillsdale College

Matthew Spalding

Director, B. Kenneth Simon Center for American Studies,
The Heritage Foundation

- 3:00 p.m. **Session II – Health Reform: There is a Better Way** Whitehall Ballroom
- Member Facilitator – The Honorable Michael Burgess**
U.S. House of Representatives (R-TX)
- Regina Herzlinger**
Nancy R. McPherson Professor of Business Administration,
Harvard Business School
- Bob Moffit**
Director, Center for Health Policy Studies, The Heritage Foundation
- 4:00 p.m. **Break**
- 4:15 p.m. **Session III – The True Cost of Energy and CO2 Regulation** Whitehall Ballroom
- Introduction – The Honorable Tom Price**
U.S. House of Representatives (R-GA) and
Chairman, Republican Study Committee
- David Kreutzer**
Senior Policy Analyst in Energy Economics and Climate Change,
Center for Data Analysis, The Heritage Foundation
- Jim Manzi**
Executive Chairman, Applied Predictive Technologies
- 5:00 p.m. **Break**
- 6:00 p.m. **Cocktail Reception**
Amity Shlaes will sign copies of her book *The Forgotten Man: A New History of the Great Depression*
- 7:00 p.m. **Dinner – Remembering the Forgotten Man** Hamptons
- Introduction:**
- Edwin J. Feulner, Ph.D.**
President, The Heritage Foundation
- Remarks:**
- Amity Shlaes**
Senior Fellow for Economic History, Council on Foreign Relations and
Author, *The Forgotten Man: A New History of the Great Depression*
- 8:30 p.m. **Screening of *33 Minutes: Protecting America in the New Missile Age*** Westminster
- Member Host – The Honorable Trent Franks**
U.S. House of Representatives (R-AZ)

FRIDAY, FEBRUARY 6, 2008

- 7:45 a.m. **Breakfast** Whitehall Ballroom Foyer
- 8:15 a.m. **Session IV – Principles of Reform** Whitehall Ballroom
- Introduction – The Honorable Tom Price**
U.S. House of Representatives (R-GA) and
Chairman, Republican Study Committee
- David Barton**
Founder, WallBuilders
- 9:15 a.m. **Session V – How to Prevent Bureaucrats From
Micro-Managing the Workplace** Whitehall Ballroom
- Member Facilitator – The Honorable John Kline**
U.S. House of Representatives (R-MN)
- The Honorable Steven Law**
Chief Legal Officer and General Counsel,
U.S. Chamber of Commerce
- James Sherk**
Bradley Fellow in Labor Policy, Center for Data Analysis,
The Heritage Foundation
- 10:00 a.m. **Break**
- 10:15 a.m. **Session VI – Hot Spots and Other Regional Challenges** Whitehall Ballroom
- James Carafano**
Assistant Director, Kathryn and Shelby Cullom Davis Institute
for International Studies, and Senior Research Fellow,
Douglas and Sarah Allison Center for Foreign Policy Studies,
The Heritage Foundation
- Mary Habeck**
Associate Professor of Strategic Studies, Paul H. Nitze School of
Advanced International Studies, Johns Hopkins University
- 11:00 a.m. **Member Discussion – The American Financial Sector:
Is the Sky Falling?** Whitehall Ballroom
- Member Facilitator – The Honorable Jeb Hensarling**
U.S. House of Representatives (R-TX)
- Member Facilitator – The Honorable Scott Garrett**
U.S. House of Representatives (R-NJ)
- Todd Zywicki**
Professor of Law, George Mason University School of Law
- 11:45 a.m. **Session VII – Ingredients for Economic Growth** Whitehall Ballroom
- Member Facilitator – The Honorable Paul Ryan**
U.S. House of Representatives (R-WI)
- Bill Beach**
Director, Center for Data Analysis, The Heritage Foundation
- Scott Hodge**
President, The Tax Foundation

12:30 p.m. Luncheon – Is Obama the New Roosevelt, Kennedy, Carter, Clinton or Reagan? Hamptons

Introduction:

Ernest Istook

Distinguished Fellow, Government Relations, The Heritage Foundation

Remarks:

John Fund

Columnist, *The Wall Street Journal*

1:45 p.m. Break

2:00 p.m. Member Discussion – Values Action Agenda for the 111th Congress Whitehall Ballroom

Member Facilitator – The Honorable Joe Pitts

U.S. House of Representatives (R-PA)

Ralph Reed

Founder, Century Strategies

3:00 p.m. Break

3:15 p.m. Session VIII – How to Find the Next \$600 Hammer Whitehall Ballroom

Member Facilitator – The Honorable Jim Jordan

U.S. House of Representatives (R-OH)

The Honorable Lurita Doan

Radio Commentator, Federal News Radio and
Former Administrator of the U.S General Services Administration

Maurice McTigue

Vice President, Mercatus Center, George Mason University

4:15 p.m. Session IX – Charting a Conservative Way Forward Whitehall Ballroom

Doug Holtz-Eakin

President, DHE Consulting, LLC and
Visiting Fellow, The Heritage Foundation

5:00 p.m. Break

6:00 p.m. Cocktail Reception

7:00 p.m. Dinner – From Reagan to Obama....and Back? Hamptons

Introduction:

Mike Franc

Vice President, Government Relations, The Heritage Foundation

Remarks:

Steven Hayward

Resident Scholar, American Enterprise Institute

SATURDAY, FEBRUARY 7, 2009

8:30 a.m.	Breakfast	Whitehall Ballroom Foyer
9:00 a.m.	Session X – New Media Strategies	Whitehall Ballroom
	Rob Bluey Director, Online Strategy, The Heritage Foundation	
	Mindy Finn Partner, Engage, and Co-Founder, RebuildtheParty.com	
10:00 a.m.	Member Discussion and Wrap-Up	Whitehall Ballroom
10:30 a.m.	Conference Adjourns	
11:00 a.m.	Bus departs for Rayburn Horseshoe	Hotel Entrance