

HAND DELIVERED

Original Amendment

**U.S. House of Representatives
110th Congress**

LEGISLATIVE RESOURCE CENTER

2009 FEB 10 AM 9:53

**MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM**

CLERK OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received.

1. Name of Traveler: Ted Poe
2. a. Name of Accompanying Family Member (if any): n/a
b. Relationship to Member/Officer: Spouse Child Other (specify): n/a
3. a. Date of Departure and Date of Return: Tuesday, February 3rd - Wednesday, February 4th
b. Dates at personal expense (if any): n/a
4. Itinerary (cities of departure – destination – return): Washington, DC - Pittsburgh, PA - Washington, DC
5. Sponsor(s) (who paid for the trip): Pennsylvania District Attorneys' Association
6. Describe meetings and events attended (attach additional pages if necessary): I was the keynote speaker for the opening session of their annual conference on Wednesday morning, and I departed shortly afterwards.
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
 - b. the Traveler Form completed by the Member or officer; *and*
 - c. the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (*Signify that statement is true by checking box*):
b. If not, explain: n/a

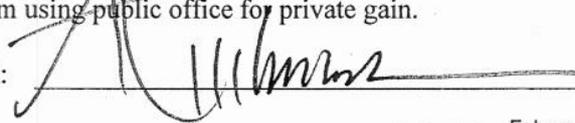
9. **TRIP EXPENSES:** Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	\$659.20	\$127.70	\$36.00
For accompanying family member:	n/a	n/a	n/a

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:	\$72.00	taxi
For accompanying family member:	n/a	n/a

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER:



DATE: February 10, 2009

Version date 9/2008 by Committee on Standards of Official Conduct

HAND DELIVERED

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515

LEGISLATIVE RESOURCE CENTER

2009 FEB 10 AM 9:53

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

January 26, 2009

The Honorable Ted Poe
U.S. House of Representatives
430 Cannon House Office Building
Washington, DC 20515

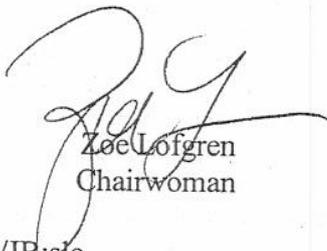
Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Pittsburgh, Pennsylvania scheduled for February 3 to 4, 2009 sponsored by the Pennsylvania District Attorneys Association/Institute.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and both the Private Sponsor Travel Certification Form (including attachments) and Member travel approval form you previously submitted to the Committee. You must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of your annual Financial Disclosure Statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Zoe Lofgren
Chairwoman

ZL/JB:slo



Jo Bonner
Ranking Republican Member

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box):

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: ~~There are no private sponsors.~~

PADA is the sole private sponsor of this conference as it is our own annual seminar.

13. Describe each sponsor's organizational interest in the purpose of the trip: ~~NA~~ Our interest is to bring together our members from across the state and educate them.

14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: coach, commercial flight or travel by train or car

15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box):

16. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or

b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation:

If "b" is checked, detail the cost per day of meals (approximate cost may be provided): _____

17. Reason for selecting the location of the event or trip: held in Pittsburgh in odd numbered years and Philadelphia in even numbered years

18. Name of hotel or other lodging facility: Sheraton Station Square, Pittsburgh, PA

19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$130.00

20. Reason(s) for selecting hotel or other lodging facility: hotel is at conference site

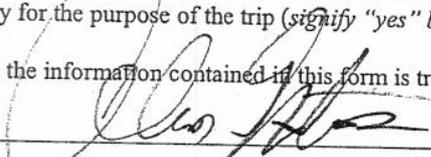
21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$ 1313	\$130.00	\$36.00
For each accompanying family member	n/a	n/a	n/a

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	0	parking, tolls and taxi fare will be reimbursed
For each accompanying family member	n/a	n/a

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box):

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name and title: Allison Hrestak- Statewide Training Coordinator

Organization: Pennsylvania District Attorneys Association

Address: 2929 North Front Street, Harrisburg, PA 17110

Telephone number: 717-238-5416

Fax number: 717-231-3912

Email Address: ahrestak@pdaa.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
 U.S. House of Representatives
 HT-2, The Capitol
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)
 (202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

Congressman Poe's Agenda

Date: Wednesday, February 4, 2009
Time: 9:00 a.m. – 10:00 a.m.
Location: Sheraton Station Square, Pittsburgh
Meeting: Mid Winter Meeting
Presentation: Keynote- 60 minute-Motivational Speech

This will be followed by a second speaker, and then a box lunch. After the lunch, Congressman will leave for the airport.

**U.S. House of Representatives
Committee on Standards of Official Conduct**

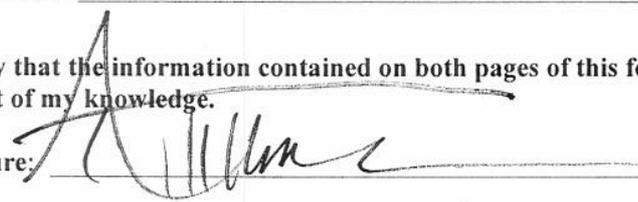
**PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees**

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Ted Poe

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): n/a

For staff, name of employing Member/Committee: _____

Office address: 430 Cannon

Phone number: 5.6565

Email address of contact person: nina.andrews@mail.house.gov

Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

**U.S. House of Representatives
Committee on Standards of Official Conduct**

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Ted Poe
2. Sponsor(s) (who will be paying for the trip): Pennsylvania District Attorneys' Association
3. Travel destination(s): Pittsburgh, PA
4. a. Date of Departure and Date of Return: February 3rd & February 4th
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: n/a
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No
b. If yes, name of accompanying family member: n/a
c. Relationship to traveler: Spouse Child Other (specify): n/a
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (*i.e.*, the travel is being sponsored by an entity that employs a lobbyist)? Yes No
b. If yes, check one of the following: N/A – Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: or
(2) Approval for two-nights' lodging and meals is being requested:
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (*indicate that form is attached by checking box*):
8. Explain why participation in the trip is connected to your individual official or representational duties:
As a member of the Judiciary Committee, I will be raising awareness of the federal statutes America has in place to assist state DAs to successfully prosecute criminals.

9. **FOR STAFF:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: _____

Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.