

LEGISLATIVE RESOURCE CENTER
2008 DEC -8 AM 9:13
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

U.S. House of Representatives
110th Congress

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received.

1. Name of Traveler: REP TED POE (TX-02)
2. a. Name of Accompanying Family Member (if any): _____
 b. Relationship to Member/Officer: Spouse Child Other (specify): _____
3. a. Date of Departure and Date of Return: OCTOBER 14, 2008
 b. Dates at personal expense (if any): _____
4. Itinerary (cities of departure – destination – return): New Orleans, LA

5. Sponsor(s) (who paid for the trip): Enterprise Products Partners

6. Describe meetings and events attended (attach additional pages if necessary): Tour of Hub facilities
as an example of new offshore oil and gas high tech development with important benefits to domestic
energy supply

7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
 - b. the Traveler Form completed by the Member or officer; *and*
 - c. the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (*Signify that statement is true by checking box*):
 b. If not, explain: _____

POE

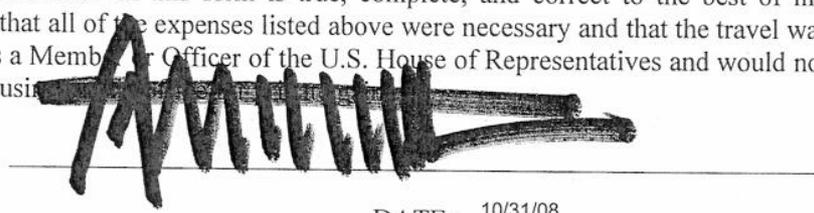
9. **TRIP EXPENSES:** Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	\$3750.00		\$25.00
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:		
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using

SIGNATURE OF MEMBER:



DATE: 10/31/08

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers and Employees
(submit directly to the Committee)

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.

1. Name of Member, officer or employee (traveler): REP TED POE (TX-02)

2. Sponsor(s) (who will be paying for the trip): Enterprise Products Partners

3. Travel destination(s): New Orleans, LA

4. a. Dates of travel: October 14, 2008
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____

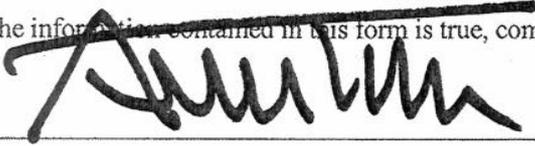
5. a. Name of accompanying family member (if any): _____
b. Relationship to Member/Officer: Spouse Child Other (specify): _____

6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? Yes No
b. If yes, check one of the following:
(1) Approval for one-night's lodging and meals is being requested: or
(2) Approval for two-nights' lodging and meals is being requested:
If "(2)" is checked, explain why the second night is warranted: No overnight stay is involved in this
tour.

7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box):

8. Explain why participation in the trip is connected to your official or representational duties:
The Hub to be toured is an example of the high tech development underway in the Gulf of Mexico to
promote offshore drilling and highlight technology used to develop oil & gas in offshore environments.

9. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

X Signature: 

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: _____

Office address: 1605 Longworth HOB

Phone number: 202-225-6565

Email address: heather.ramsey@mail.house.gov

NOTE: You must complete the contact information fields above, as Committee staff may need contact you if additional information is required.

**FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date: _____

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 9/2007 by Committee on Standards of Official Conduct

Independence Hub Tour – Sept. 13, 2008

7:00 a.m. – Depart helicopter terminal in New Orleans, Louisiana

8:30 a.m. – Arrive at Independence Hub

8:30 a.m. to 12:00 p.m. – Briefing and touring

12:00 p.m. to 1:00 p.m. – Lunch

1:00 p.m. to 2:00 p.m. – Continue briefing and touring

2:00 p.m. to 3:30 p.m. – Depart Independence Hub,
return to New Orleans helicopter terminal

Note: This is a one-day tour with no lodging provided.
Parties are responsible for their individual arrangements and cost before and
after the tour outlined above.

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): Enterprise Products Partners, L.P. is majority owner of Independence Hub (Hub) Platform in the Gulf of Mexico
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box):
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box):
4. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Congressman Ted Poe (TX 2nd District), DeeAnn Thigpen, Press Secretary. District is adjacent to Fed OCS & Hub is example of new technology in Oil & Gas development
6. Dates of travel: ~~September 13, 2008~~ one day trip, Oct 14, 2008
7. Cities of departure - destination - return: New Orleans, Louisiana to Independence Hub via helicopter, and return to New Orleans
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box):
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: or
 - b. Two-nights' lodging and meals are being offered:If "b" is checked, explain why the second night is warranted: No overnight stay involved in this tour.
Lunch meal will be provided while at the Hub in Gulf of Mexico. No alternative available.

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box):
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: Enterprise Products Partners is the majority owner in the Hub to be toured, which is an example of the high tech development underway in the Gulf of Mexico. Enterprise has arranged for a helicopter trip to and from the Hub and tour of this facility.
13. Describe each sponsor's organizational interest in the purpose of the trip: The tour of the Hub is being done in coordination with Anadarko Petroleum (Hub Operator) to ensure logistics and safety of operations and tour.
Tour will highlight the technology being used to develop oil and gas in the extreme offshore environments.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Departure of the tour will be from New Orleans via helicopter to the Hub facilities.
Boat travel is not conducive for one-day trips and is used in most instances for supplies to Hub. Most travel to Hub is via contracted helicopter services.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box):
16. I represent that either (check one of the following):
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*
 - The trip involves events that are arranged or organized *specifically with regard* to congressional participation:
If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \$25.00 per person
17. Reason for selecting the location of the event or trip: The Independence Hub is a example of new offshore oil & gas high tech development with important benefits to domestic energy supply and adjacent coastal states.
18. Name of hotel or other lodging facility: N/A
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): N/A
20. Reason(s) for selecting hotel or other lodging facility: N/A

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	helicopter \$3,750 each	N/A	\$25.00 per person
For each accompanying family member	N/A		

	<i>Other</i> Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	N/A	N/A
For each accompanying family member	N/A	N/A

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (*signify "yes" by checking box*):

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 
 Name and title: Director, Offshore Assets
 Organization: Enterprise Products Partners
 Address: 1100 Louisiana, Houston TX 77002
 Telephone number: 713-381-7926
 Fax number: _____
 Email Address: RCordova@epco.com

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
 U.S. House of Representatives
 HT-2, The Capitol
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)
 (202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

AGENDA
Independence Hub Media Tour
Tuesday, Oct. 14, 2008

- **8:00 a.m. – 8:30 a.m.:** Atlantic Aviation helicopter safety briefing
- **8:30 a.m.:** Depart for Independence Hub (approximately 1.5-hour flight)
- **10:00 a.m.:** Attend facility safety briefing on Independence Hub platform
- **10:00 a.m. – 12:00 p.m.:** Independence Hub tour and Q&A
- **12:00 p.m. – 1:00 p.m. –** Lunch on the Hub and additional Q&A
- **1:00 p.m. –** Depart for New Orleans airport
- **2:30 p.m. –** Arrive at Louis Armstrong New Orleans International Airport

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515

October 9, 2008

Ms. DeeAnn Thigpen
Office of the Honorable Ted Poe
1605 Longworth House Office Building
Washington, DC 20515

Dear Ms. Thigpen:

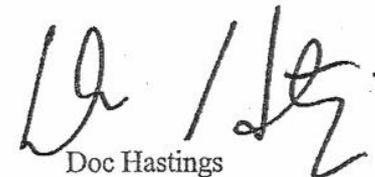
Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to New Orleans, Louisiana scheduled for October 14, 2008 sponsored by Enterprise Products Partners.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,


Gene Green
Acting Chairman


Doc Hastings
Ranking Republican Member

GG/DH:slo